

Leroy Beavers

From: April [REDACTED]
Sent: Monday, July 23, 2018 11:57 AM
To: [REDACTED]

Cc:
Subject: Meeting July 26 with Consultant Brad Segal

Greetings HED Board,

We are confirming attendance for the meeting with Strategic Consultant Brad Segal of PUMA at 9 a.m. on Thursday, July 26. So far we have the following board members attending:

Bill [REDACTED]
Drew [REDACTED]
Monica [REDACTED]
Brian [REDACTED]
David [REDACTED]

Please respond if you plan to be here on Thursday for this meeting.

Thank you,

APRIL [REDACTED]
Administrative Coordinator

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

Leroy Beavers

From: Michael Ling
Sent: Wednesday, July 18, 2018 5:19 PM
To: Kerry [REDACTED]
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thanks for the vote of confidence.

Sent from my iPhone

On Jul 18, 2018, at 4:07 PM, Kerry [REDACTED] wrote:

Mike, I did see that! Captain Palka sent me the new org chart. As long as you stay in Hollywood, I can sleep at night 😊
Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Michael Ling <30180@lapd.online>
Sent: Wednesday, July 18, 2018 3:16 PM
To: Adam Davidson <41103@lapd.online>; [REDACTED]
Cc: Kerry [REDACTED]
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thank you Lorin and Kerry. By the way, Captain Palka is staying in Hollywood if you haven't heard. Only Captain Pinto is promoted to captain II to send to the headquarter next month. Just FYI.

Lieutenant Michael Ling

Hollywood Entertainment District

From: Adam Davidson
Sent: Wednesday, July 18, 2018 3:11 PM
To: Lorin Lappin; Michael Ling

Cc: Kerry [REDACTED]
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thank you so much Lorin!!

Officer Adam Davidson
LAPD Hollywood Division

From: Lorin [REDACTED]
Sent: Wednesday, July 18, 2018 3:10 PM
To: Adam Davidson; Michael Ling
Cc: Kerry [REDACTED]
Subject: RE: Invoice for sleeves, coasters, and cafe supplies

Hello – Invoice has been paid.

LORIN [REDACTED]
Finance Manager

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

From: Kerry [REDACTED]
Sent: Wednesday, July 18, 2018 12:23 PM
To: Lorin [REDACTED]
Subject: FW: Invoice for sleeves, coasters, and cafe supplies

Lorin, can you scroll down...you'll find a link to pay for coffee sleeves that encourage people to lock up their belongings when visiting Hollywood. Charge to security contingency and let them know once its been paid.

K

From: Adam Davidson <41103@lapd.online>
Sent: Tuesday, July 17, 2018 5:01 PM
To: Michael Ling <30180@lapd.online>; Kerry [REDACTED]
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; [REDACTED] Gabaldon <31356@lapd.online>
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

And just to clarify Kerry, there is a link in this email thread (if you scroll down) which will allow you to pay the invoice online, without having to send in a check to their physical address. Not sure if that is easier for you or not.

Thank you so much for partnering with us on this project!

Adam

Officer Adam Davidson
LAPD Hollywood Division

From: Michael Ling <30180@lapd.online>
Sent: Tuesday, July 17, 2018 3:36 PM
To: [REDACTED]
Cc: Cory Palka; Jonathan Pinto; Richard Gabaldon; Adam Davidson
Subject: Fw: Invoice for sleeves, coasters, and cafe supplies

Kerry, per our discussion. Here is the invoice for the vendor doing the coffee sleeves for us with the public safety message.

Lieutenant Michael Ling

Hollywood Entertainment District

From: Adam Davidson <adamtdavidson@gmail.com>
Sent: Tuesday, July 17, 2018 1:41 PM
To: Michael Ling
Subject: Fwd: Invoice for sleeves, coasters, and cafe supplies

Hey Lt.,

Here is the correct invoice for the coffee sleeves. As discussed, we are getting 5,400 coffee sleeves for just under \$500. The easiest way would probably be to see if Kerry's people can pay this invoice directly by following the link. If that does not work for them, then I can contact the company and see if they can send an invoice directly to them or come up with a different idea. The sleeves should be ready to ship by the end of this week.

Thanks!

Adam

Begin forwarded message:

From: "Sleeve a Message" [REDACTED]
Date: July 16, 2018 at 6:48:07 AM PDT
To: [REDACTED]
Subject: Invoice for sleeves, coasters, and cafe supplies
Reply-To: [REDACTED]

Sleeve a Message

Dear LAPD - Hollywood Division,

This is a link to your invoice. For your convenience and security, you may submit payment directly through the invoice. Please click "View Invoice", and then "Pay" to submit payment by credit card or echeck.

Please review the invoice to verify your order details and shipping address. If you have any changes we need to make, please contact your sales representative.

Thank you for your business -- we sincerely appreciate it!

INVOICE 27261 DETAILS

DUE 07/13/2018

\$497.35

Review and pay

Powered by QuickBooks

Bill to

LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

Ship to LAPD - Hollywood Division
Attn: Officer Adam Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

Ship via Fed Ex

Terms Due on Receipt

Sales rep

Justin

Kraft Indented Sleeves:Double Sided Indented \$399.

Printed Sleeves fit 12-24 oz

5,400 X \$0.07

Delivery Charge \$54.

Delivery Charge

3 X \$18.00

Setup Fee \$35.

One Time Setup Fee

1 X \$35.00

Design Fee

\$8.

Fee For Design Work

1 X \$8.75

Total \$49.

Balance due \$49.

1½ % Monthly Service Charge After 30 Days » ERRORS OR SHORTAGES
MUST BE REPORTED IMMEDIATELY UPON RECEIPT OF MERCHANDISE

Review and pay

Sleeve n Message

If you receive an email that seems fraudulent, please check with the business owner before pay
you can forward the email to [REDACTED] so we [REDACTED] it. Your security is important
Read more at [REDACTED]



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Review and pay

Shave & Massage

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Read more at [REDACTED]



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Leroy Beavers

From: April [REDACTED]
Sent: Wednesday, July 18, 2018 4:51 PM
To: [REDACTED];
Cc:
Subject: For meeting announcement
Attachments: July 18 Financials.pdf; 6-21-18.pdf; 2017 HPOA Media

Greetings HED Board,

Please find attached for your review the June 2018 meeting minutes, the June 30, 2018 financial statements, and the media relations report for the HED Board Meeting on Thursday, July 19th at 4:00 p.m. at our office: 6562 Hollywood Blvd.

Below is the list of attendees based on the calendar invites. Please let me know if your attendance has changed in order to ensure quorum.

22 – Attending (16 needed for quorum)

Chad [REDACTED]
Katie [REDACTED]
Leslie [REDACTED]
David [REDACTED]
Fabio [REDACTED]
Brian [REDACTED]
David [REDACTED]
Michael [REDACTED]
Chase [REDACTED]
David [REDACTED]
Bill [REDACTED]
Melissa [REDACTED]
Carol [REDACTED]
C. Drew [REDACTED]
Mike [REDACTED]
Pam [REDACTED]
Mark [REDACTED]
Arthur [REDACTED]
David [REDACTED]
Joyce [REDACTED]
Monica [REDACTED]
Tony [REDACTED]

2 -Not Attending

Joseph [REDACTED]

Stacey [REDACTED]

Need Response:

Brian [REDACTED]

Evan [REDACTED] (please confirm)

Fred [REDACTED]

Frank [REDACTED]

Jack [REDACTED]

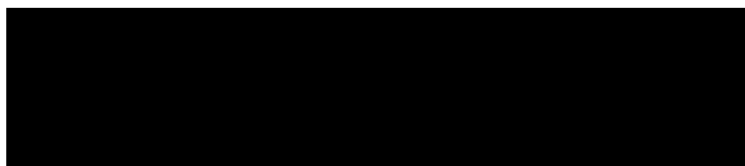
Larry [REDACTED]

Thanks!

APRIL [REDACTED]

Administrative Coordinator

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE



Balance Sheet



30 Jun 2018

Assets

Cash and Cash Equivalents

Cash CO-OP

CNB Checking CO-OP 20,918

CNB MM CO-OP 2,670

Total Cash CO-OP 23,588

Cash HED 04-08

CNB Checking HED 04-08 14,185

Total Cash HED 04-08 14,185

Cash HED 09-18

CNB Checking HED 09-18 170,092

CNB MM HED 09-18 1,847,159

CNB Petty Cash Chkg 621

Total Cash HED 09-18 2,017,872

Cash HPOA CHC

CNB MM HPOA CHC 58,231

Total Cash HPOA CHC 58,231

Cash HSE

CNB Checking HSE 1,107

Total Cash HSE 1,107

Total Cash and Cash Equivalents

Current Assets

Accounts Receivable 613,119¹

Allowance for Doubtful Accounts (55,127)²

Deposits 3,018

Office Lockbox Petty 530

Prepaid Expenses 11,027³

Total Current Assets 572,566

Property, Plant and Equipment

Cleaning Equipment Alley 23,000

Cleaning Equipment HED-Hollywood 154,482

Computer Equipment 13,881

Furniture, Fixture, & Equipment 75,774

Accumulated Depreciation

Accumulated Depreciation (104,609)

Accumulated Depreciation on Office Equipment (60,482)

Total Accumulated Depreciation (165,092)

Total Property, Plant and Equipment

Total Assets

Balance Sheet

30 Jun 2018

Liabilities and Equity

Liabilities

Current Liabilities

Accounts Payable	225,343
Accrued Expenses	10,833 ⁴
Accrued Vacation	18,062 ⁵
Capital One CC	3,429
Due to/from HED 04-08	(9,340)
Due to/from HED 09-18	24,658
Due to/from HPOA CHC	(13,255)
Due to/from HPOA Co-Op	(149)
Due to/from HPOA HSE	(1,915)

Total Current Liabilities

Non-Current Liabilities

Lease Liabilities	38,220 ⁶
Total Non-Current Liabilities	38,220

Total Liabilities

Equity

Accumulated Fund Balance	675,514
Current Year Earnings	1,818,193
Total Equity	

Total Liabilities and Equity

Notes

¹Account Receivable account balance is netted with unallocated payment of \$59,425.27 received from the City of LA in 2016 as a collection of tax for Government parcels. The allocation is pending until further instructions or allocation schedule received from the management. Accounts Receivables account balance excluding \$59,425.27 credit is \$672,544.00. Payment of \$276,628.11 for prior and current years private and government parcels, and penalty was received on July 16, 2018.

²Amount represents allowance for doubtful accounts adjusted as of 12/31/17.

³Amount represent prepaid Insurance premiums.

⁴Amount represents accrued accounting fee for May 2018 & June 2018.

⁵Amount represents the accrual of the unused vacation year to date.

⁶Amount represents capital lease liability, payments for which has been allocated starting September 2016 over 28 months for Hollywood streets equipment.

Hollywood Property Owners Alliance
Aged Receivables Summary
For the month ended 30 June 2018

Contact	2018	2017	2016	2015	2014	2013	2012	2011	2010	Total
5546-002-002	2,144.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,144.63
5546-005-012	407.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	407.59
5546-005-019	4,174.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,174.77
5546-005-024	0.00	0.00	0.30	0.00	0.00	0.00	0.00	0.00	0.00	0.30
5546-005-026	1,293.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,293.94
5546-006-013	5,086.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,086.04
5546-008-011	2,177.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,177.65
5546-009-058	0.00	0.00	4.96	0.00	0.00	0.00	0.00	0.00	0.00	4.96
5546-009-082	154.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	154.56
5546-009-089	112.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.00
5546009110	0.00	0.00	0.00	20.89	0.00	0.00	0.00	0.00	0.00	20.89
5546-009-110	110.88	110.88	110.88	0.00	0.00	0.00	0.00	0.00	0.00	332.64
5546-009-111	239.69	239.69	239.69	0.00	0.00	0.00	0.00	0.00	0.00	719.07
5546-009-122	169.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	169.13
5546-009-123	55.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.44
5546-009-127	83.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83.45
5546-009-139	96.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.89
5546-009-150	87.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.37
5546-027-001	11,127.05	5,563.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,690.58
5546-027-003	1,183.34	591.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,775.01
5546-028-001	3,547.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,547.00
5546-028-002	2,817.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,817.95
5546-028-003	1,926.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,926.81
5546-028-010	4,586.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,586.58
5546-028-011	759.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	759.07
5546-028-013	1,181.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,181.47
5546-028-018	863.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	863.54
5546-028-019	281.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	281.88
5546-028-020	966.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	966.58
5546-028-022	905.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	905.23
5546-028-023	734.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	734.23
5546-028-024	1,940.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,940.53
5546-028-028	2,309.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,309.09
5546-028-029	2,173.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,173.36
5546-028-034	5,713.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,713.23
5546-028-035	2,190.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,190.43
5546-029-073	117.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117.96
5546-029-076	320.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	320.34
5546029090	0.00	0.00	0.00	72.35	78.78	113.80	0.00	0.00	0.00	264.93
5546-029-090	144.69	144.69	144.69	0.00	0.00	0.00	0.00	0.00	0.00	434.07
5546-029-092	104.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104.81
5546029093	0.00	0.00	0.00	112.79	0.00	0.00	0.00	0.00	0.00	112.79
5546-029-093	112.79	112.79	56.40	0.00	0.00	0.00	0.00	0.00	0.00	281.98
5546-029-098	144.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	144.69
5546-029-099	80.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.89
5546-029-102	0.00	9.97	9.97	0.00	0.00	0.00	0.00	0.00	0.00	19.94
5546-029-117	0.00	9.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.94
5546-029-133	69.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	69.50
5546-029-142	144.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	144.69
5546-029-145	80.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.32
5546-029-146	97.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.98
5546-029-154	106.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.52
5546-029-164	0.00	168.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168.61
5546-029-166	117.35	0.00	0.00	0.00	s	0.00	0.00	0.00	0.00	117.35
5546-029-168	106.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.52
5546-029-178	168.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168.61
5546-029-185	148.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	148.11
5546-029-187	127.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127.03
5546-029-197	74.62	4.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79.27
5546-029-200	186.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	186.27
5546-029-201	104.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104.25
5546-029-202	107.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.66
5546-029-203	148.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	148.11
5546-029-204	135.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	135.58
5546-029-205	127.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	127.03
5546-029-206	74.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74.62
5546-029-207	105.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105.95
5546-029-208	86.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86.02
5546-029-947	7,196.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,196.91
5546-029-948	4,129.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,129.91
5546-029-949	3,917.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,917.31
5546-029-950	6,346.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,346.63
5546-029-951	30,667.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,667.00
5546-029-952	1,622.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,622.76
5546-030-011	2,868.86	2,868.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,737.72
5546-030-036	4,922.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,922.74

Not Audited - No Assurance is Provided

Hollywood Property Owners Alliance
Aged Receivables Summary
For the month ended 30 June 2018

5546-030-037	2,560.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,560.06
5546-030-039	37.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.25
5546-030-060	6.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.91
5546-030-074	97.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	97.19
5546-030-082	78.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78.65
5546-030-094	79.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79.78
5546-030-097	64.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	64.05
5546-031-005	4,853.68	4,853.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,707.36
5547-004-035	4,067.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,067.32
5547-007-006	2,741.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,741.11
5547-008-408	13,884.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,884.61
5547-009-004	944.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	944.18
5547-010-004	2,403.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,403.75
5547-012-005	2,315.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,315.63
5547-012-014	7,741.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,741.63
5547-012-019	4,672.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,672.29
5547-014-011	1,436.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,436.78
5547-014-012	2,792.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,792.78
5547-014-016	1,154.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,154.49
5547-014-043	6,738.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,738.22
5547014900	0.00	0.00	0.00	207.58	205.53	205.53	205.53	205.53	202.89	0.00	1,232.59
5547014902	0.00	0.00	0.00	259.48	257.17	256.91	256.91	256.91	253.61	0.00	1,540.99
5547014903	0.00	0.00	0.00	259.48	256.91	256.91	256.91	256.91	253.61	0.00	1,540.73
5547014904	0.00	0.00	0.00	836.00	827.72	827.72	827.73	827.73	817.10	0.00	4,964.00
5547-014-907	12,654.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,654.88
5547-014-908	5,066.50	0.00	5,066.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,133.00
5547015900	0.00	0.00	0.00	450.14	445.68	445.68	445.68	445.68	439.96	0.00	2,672.82
5547-015-900	1,440.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.90
5547015901	0.00	0.00	0.00	1,983.24	1,963.61	1,963.61	1,963.61	1,963.61	1,938.41	0.00	11,776.09
5547-015-901	6,348.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,348.40
5547015902	0.00	0.00	0.00	381.63	358.05	358.05	358.05	358.05	353.46	0.00	2,147.29
5547-015-902	1,157.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,157.60
5547015903	0.00	0.00	0.00	391.54	387.41	387.66	387.65	387.65	382.69	0.00	2,324.60
5547-015-903	1,253.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,253.32
5547015904	0.00	0.00	0.00	539.49	534.14	534.14	534.14	534.14	527.29	0.00	3,203.34
5547-015-904	1,726.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,726.91
5547015905	0.00	0.00	0.00	1,067.47	1,056.90	1,056.91	1,056.91	1,056.91	1,043.33	0.00	6,338.42
5547-015-905	3,416.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,416.99
5547015908	0.00	0.00	0.00	1,482.41	1,467.73	1,467.73	1,467.73	1,467.73	1,448.90	0.00	8,802.23
5547-015-908	4,745.23	0.00	2,792.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,537.42
5547-016-005	6,627.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,627.82
5547-016-010	1,654.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,654.92
5547-016-011	1,631.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,631.82
5547-016-017	4,326.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,326.46
5548-002-046	15,381.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,381.71
5548-002-047	6,976.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,976.75
5548-002-405	7,821.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,821.35
5548-002-406	452.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	452.84
5548-002-407	320.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	320.41
5548-002-408	390.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	390.68
5548-002-409	1,868.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,868.64
5548-002-410	332.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	332.64
5548-002-411	229.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229.43
5548-002-412	571.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	571.21
5548-002-413	534.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	534.01
5548-002-414	571.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	571.21
5548-003-001	10,777.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,777.57
5548-004-003	8,267.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,267.09
5548-004-022	5,760.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,760.61
5548-004-032	1,208.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,208.40
5548-004-033	1,236.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,236.71
5548-004-034	4,843.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,843.62
5548004038	0.00	0.00	0.00	0.00	0.00	362.64	362.64	0.00	0.00	0.00	725.28
5548-004-049	9,033.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,033.17
5548-004-050	6,904.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,904.14
5548-004-051	2,625.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,625.92
5548-004-053	1,651.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,651.96
5548-004-054	988.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	988.14
5548-004-055	1,498.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,498.58
5548-004-056	1,118.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,118.54
5548-004-057	1,318.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,318.49
5548-004-058	2,766.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,766.81
5548-004-059	2,302.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,302.12
5548-004-060	3,690.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,690.66
5548-004-061	1,363.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,363.19
5548-004-062	2,280.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,280.34
5548-004-063	3,239.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,239.83
5548-004-064	2,371.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,371.10
5548-004-065	2,040.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,040.71
5548-004-066	17,753.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,753.51
5548-004-067	381.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	381.60

Not Audited - No Assurance is Provided

Hollywood Property Owners Alliance
Aged Receivables Summary
For the month ended 30 June 2018

5548-004-068	593.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	593.14
5548-004-069	4,691.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,691.57
5548-004-903	0.00	22,443.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,443.62
5548-006-001	2,451.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,451.20
5548-006-002	1,225.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,225.60
5548-006-004	1,470.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,470.72
5548-006-006	4,460.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,460.88
5548-006-008	4,523.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,523.21
5548-006-010	9,723.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,723.21
5548-006-011	18,894.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,894.82
5548-006-012	2,566.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,566.52
5548-006-013	5,330.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,330.67
5548-006-015	4,055.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,055.68
5548-006-016	4,768.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,768.62
5548-006-017	12,803.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,803.10
5548-006-018	5,882.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,882.88
5548-007-007	2,402.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,402.79
5548-007-008	38,358.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,358.68
5548-007-009	2,227.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,227.97
5548-007-010	5,652.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,652.12
5548-007-011	3,411.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,411.53
5548-007-012	140.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.64
5548-007-014	29,773.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	29,773.71
5548-007-016	40,597.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,597.93
5548-018-024	5,309.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,309.43
Total	579,328.85	37,122.58	8,425.58	8,044.49	7,839.63	8,237.28	8,123.49	7,760.85	7,661.25	672,544.00
Unassigned			(59,425.27)							(59,425.27)
	579,328.85	37,122.58	(50,999.69)	8,044.49	7,839.63	8,237.28	8,123.49	7,760.85	7,661.25	613,118.73

	HED 09-18	5-Grant	HPOA CHC	HPOA CO-OP	HPOA HSE	HED 04-08	Total
Net income (loss)	(293,803)	(2,000)	1,401	932	(1,892)	(9,340)	(304,702)
Net cash provided by operating activities:							
(Increase)/Decrease in accounts receivable	1,009,869			-	-	-	1,009,869
(Increase)/Decrease in deposits	-			-			-
(Increase)/Decrease in office lockbox petty	159			-		-	159
(Increase)/Decrease in prepaid expenses	2,957		332		-	-	3,289
Increase/(Decrease) in accounts payable	37,495					-	37,495
Increase/(Decrease) in accrued expenses	5,417					-	5,417
Increase/(Decrease) in accrued vacation	866					-	866
Increase/(Decrease) in credit card payable	1,850					-	1,850
Increase/(Decrease) in deferred revenue	-					-	-
Increase/(Decrease) in intercompany liabilities	(7,662)		(827)	(78)	(773)	9,340	-
Cash flow for operations:	1,050,950		(495)	(78)	(773)	9,340	1,058,943
Net cash used by investing activities:							
Capital expenditures - cleaning equipment	(5,517)		-	-	-	-	(5,517)
Cash flow used for investments:	(5,517)						(5,517)
NET INCREASE/(DECREASE) IN CASH:	751,630	(2,000)	905	854	(2,665)	-	748,724
CASH:							
May 31, 2018	1,254,988	13,254	57,325	22,734	3,773	14,185	1,366,259
June 30, 2018	2,006,618	11,254	58,231	23,588	1,107	14,185	2,114,983

Not Audited - No Assurance is Provided

Income Statement by Department



	1-HED 09-18	2-HPOA CHC	3-HPOA CO-OP	4-HED 04-08	5-Grant	6-Special Events	Unassigned	Total
Revenue								
Assessment Revenue	(132) ¹	-	-	-	-	-	-	-
CHC Revenue	-	14,980	-	-	-	-	-	-
Interest Income - Bank	215	8	-	-	-	-	-	-
Interest Income - LA City	2,105 ²	-	-	-	-	-	-	-
Navigate Hollywood Income	-	-	1,100	-	-	-	-	-
Special Events Income	-	-	-	-	-	23	-	-
Total Revenue	2,189	14,988	1,100	-	-	23	-	-
Gross Profit	2,189	14,988	1,100	-	-	23	-	-
Operating Expenses								
1 - Safety & Security								
Security Contingency	3,719	-	-	-	-	-	-	-
Security Contract	113,600	-	-	-	-	-	-	-
Total 1 - Safety & Security	117,320	-	-	-	-	-	-	-
2 - Maintenance								
Landscape/Street Furniture/Mtce	4,039	-	-	9,340	-	-	-	-
Maintenance Contract	71,581	-	-	-	-	-	-	-



Income Statement by Department

	1-HED 09-18	2-HPOA CHC	3-HPOA CO-OP	4-HED 04-08	5-Grant	6-Special Events	Unassigned	Total
Total 2 - Maintenance	75,620	-	-	9,340	-	-	-	
3 - ED&C								
Consulting Services	5,607	-	-	-	-	-	-	
Marketing Activities	2,966	-	-	-	-	-	-	
Total 3 - ED&C	8,573	-	-	-	-	-	-	
4 - Administration								
Accounting	5,335 ²	314	-	-	-	-	-	
Admin Health	3,222	-	-	-	-	-	-	
Admin Insurance	2,957	332	-	-	-	-	-	
Business Meals	1,235	434	-	-	-	-	-	
Dues/Subscriptions/Books	437	162	-	-	-	-	-	
Employee Vacation Expense	1,422	500	-	-	-	-	-	
Interest Exp/Bank Fees	-	-	20	-	-	-	-	
Legal	35,690	-	-	-	-	-	-	
Office Equipment	89	31	-	-	-	-	-	
Office Expense	1,068	375	-	-	-	-	-	
Payroll Taxes	2,016	708	-	-	-	-	-	
Pension Contribution	777	273	-	-	-	-	-	
Pension Expense	74	26	-	-	-	-	-	
Rent	6,293	1,573	-	-	-	-	-	
Staff Salaries	25,509	8,662	-	-	-	-	-	
Telephone	559	197	-	-	-	-	-	
Travel	1,404	-	-	-	-	-	-	
Total 4 - Administration	88,086	13,587	20	-	-	-	-	



Income Statement by Department

	1-HED 09-18	2-HPOA CHC	3-HPOA CO-OP	4-HED 04-08	5-Grant	6-Special Events	Unassigned	Total
6 - Contingency								
Contingency	1,149	-	-	-	-	-	-	-
Total 6 - Contingency	1,149	-	-	-	-	-	-	-
7 - Other Expenses								
Alley Maintenance	5,245	-	-	-	-	-	-	-
Grant-Supported Consulting	-	-	-	-	2,000	-	-	-
Navigate Hollywood Expenses	-	-	149	-	-	-	-	-
Special Events Expenses	-	-	-	-	-	1,915	-	-
Total 7 - Other Expenses	5,245	-	149	-	2,000	1,915	-	-
Total Operating Expenses	295,991	13,587	169	9,340	2,000	1,915	-	-
Net Income / (Loss) before Tax	(293,803)	1,401	932	(9,340)	(2,000)	(1,892)	-	-
Net Income	(293,803)	1,401	932	(9,340)	(2,000)	(1,892)	-	-
Total Comprehensive Income	(293,803)	1,401	932	(9,340)	(2,000)	(1,892)	-	-

Notes

¹ Amount includes an assessment adjustment for parcel # 5546-009-155.

² Amount includes interest accrued by the City of LA for the period 01/01/18 to 03/30/18.

³ Amounts include \$5416.67 monthly accrual of Gursev Schneider accounting services.

⁴ Amount includes settlement fee of \$30,000.00 and litigation fee of \$1,464.75.

Budget Variance- HED 09-18

Hollywood Property Owners Alliance
1-HED 09-18
For the month ended 30 June 2018

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Revenue								
Assessment Revenue	(132)	-	(132)	0.0%	3,669,131	3,669,263	(132)	0.0%
Assessment Revenue - Penalty Income	-	-	-	0.0%	1,069	-	1,069	0.0%
Interest Income - Bank	215	25	190	761.6%	733	150	583	388.9%
Interest Income - LA City	2,105	-	2,105	0.0%	5,728	-	5,728	0.0%
Other Income	-	-	-	0.0%	10,151	-	10,151	0.0%
Total Revenue	2,189	25	2,164	8654.4%	3,686,813	3,669,413	17,400	0.5%
Gross Profit	2,189	25	2,164	8654.0%	3,686,813	3,669,413	17,400	0.0%
Operating Expenses								
1 - Safety & Security								
Security Contingency	3,719	6,250	(2,531)	-40.5%	19,459	37,500	(18,041)	-48.1%
Security Contract	113,600	135,075	(21,475)	-15.9%	794,714	810,450	(15,736)	-1.9%
Total 1 - Safety & Security	117,320	141,325	(24,005)	-17.0%	814,173	847,950	(33,777)	-4.0%
2 - Maintenance								
Landscape/Street Furniture/Mtce	4,039	10,000	(5,961)	-59.6%	28,580	60,000	(31,420)	-52.4%
Maintenance Contract	71,581	77,500	(5,919)	-7.6%	429,064	465,000	(35,936)	-7.7%
Total 2 - Maintenance	75,620	87,500	(11,880)	-13.6%	457,645	525,000	(67,355)	-12.8%
3 - ED&C								

Budget Variance- HED 09-18

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Consulting Services	5,607	6,667	(1,060)	-15.9%	35,064	40,002	(4,938)	-12.3%
Marketing Activities	2,966	5,417	(2,451)	-45.3%	15,996	32,502	(16,506)	-50.8%
Total 3 - ED&C	8,573	12,084	(3,511)	-29.1%	51,060	72,504	(21,444)	-29.6%
4 - Administration								
Accounting	5,335	6,759	(1,424)	-21.1%	43,525	40,554	2,971	7.3%
Admin Health	3,222	4,000	(778)	-19.4%	14,636	24,000	(9,364)	-39.0%
Admin Insurance	2,957	2,750	207	7.5%	17,741	16,500	1,241	7.5%
Business Meals	1,235	471	764	162.2%	3,419	2,826	593	21.0%
Dues/Subscriptions/Books	437	375	62	16.6%	1,279	2,250	(971)	-43.2%
Employee Vacation Expense	1,422	-	1,422	0.0%	10,207	-	10,207	0.0%
Interest Exp/Bank Fees	-	42	(42)	-100.0%	-	252	(252)	-99.9%
Legal	35,690	3,375	32,315	957.5%	117,012	20,250	96,762	477.8%
Miscellaneous - Other	-	93	(93)	-100.0%	744	558	186	33.4%
Office Equipment	89	524	(435)	-83.1%	2,715	3,144	(429)	-13.6%
Office Exp (Furniture)	-	167	(167)	-100.0%	-	1,002	(1,002)	-100.0%
Office Expense	1,068	1,104	(36)	-3.2%	5,715	6,624	(909)	-13.7%
Payroll Taxes	2,016	2,778	(762)	-27.4%	16,179	16,668	(489)	-2.9%
Pension Contribution	777	1,167	(390)	-33.4%	5,632	7,002	(1,370)	-19.6%
Pension Expense	74	104	(30)	-28.8%	353	624	(271)	-43.4%
Rent	6,293	6,557	(264)	-4.0%	40,024	39,342	682	1.7%
Staff Salaries	25,509	30,833	(5,324)	-17.3%	157,684	184,998	(27,314)	-14.8%
Telephone	559	848	(289)	-34.0%	3,357	5,088	(1,731)	-34.0%
Travel	1,404	1,168	236	20.2%	4,056	2,658	1,398	52.6%
Total 4 - Administration	88,086	63,115	24,971	39.6%	444,280	374,340	69,940	18.7%

Budget Variance- HED 09-18

	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
5 - City Fees								
City Fees	-	-	-	0.0%	36,691	37,500	(809)	-2.2%
Delinquency	-	9,173	(9,173)	-100.0%	-	55,038	(55,038)	-100.0%
Total 5 - City Fees	-	9,173	(9,173)	-100.0%	36,691	92,538	(55,847)	-60.4%
6 - Contingency								
Contingency	1,149	7,917	(6,768)	-85.5%	28,519	47,502	(18,983)	-40.0%
Total 6 - Contingency	1,149	7,917	(6,768)	-85.5%	28,519	47,502	(18,983)	-40.0%
7 - Other Expenses								
Alley Maintenance	5,245	10,463	(5,218)	-49.9%	31,467	62,778	(31,311)	-49.9%
Total 7 - Other Expenses	5,245	10,463	(5,218)	-49.9%	31,467	62,778	(31,311)	-49.9%
Total Operating Expenses	295,991	331,577	(35,586)	-10.7%	1,863,835	2,022,612	(158,777)	-7.9%
Net Income / (Loss) before Tax	(293,803)	(331,552)	37,749	11.0%	1,822,978	1,646,801	176,177	11.0%
Net Income	(293,803)	(331,552)	37,749	11.0%	1,822,978	1,646,801	176,177	11.0%
Total Comprehensive Income	(293,803)	(331,552)	37,749	11.0%	1,822,978	1,646,801	176,177	11.0%

Notes

¹Amount includes settlement fee of \$30,000.00 and litigation fee of \$1,464.75.

Budget Variance - CHC



	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Revenue								
CHC Revenue	14,980	14,980	-	0.0%	90,312	89,880	432	0.5%
Interest Income - Bank	8	-	8	0.0%	26	-	26	0.0%
Other Income	-	-	-	0.0%	12,000	-	12,000	0.0%
Total Revenue	14,988	14,980	8	0.1%	102,338	89,880	12,458	13.9%
Gross Profit	14,988	14,980	8	0.0%	102,338	89,880	12,458	14.0%
Operating Expenses								
4 - Administration								
Accounting	314	324	(10)	-3.0%	1,756	1,944	(188)	-9.7%
Admin Insurance	332	333	(1)	-0.3%	1,992	1,998	(6)	-0.3%
Business Meals	434	184	250	135.8%	1,201	1,104	97	8.8%
Dues/Subscriptions/Books	162	160	2	1.0%	695	960	(265)	-27.6%
Employee Vacation Expense	500	-	500	0.0%	3,586	-	3,586	0.0%
Miscellaneous - Other	-	33	(33)	-100.0%	261	198	63	32.1%
Office Equipment	31	200	(169)	-84.4%	1,147	1,200	(53)	-4.4%
Office Expense	375	411	(36)	-8.7%	2,008	2,466	(458)	-18.6%
Payroll Taxes	708	877	(169)	-19.2%	5,684	5,262	422	8.0%
Pension Contribution	273	400	(127)	-31.8%	2,014	2,400	(386)	-16.1%

Budget Variance - CHC



	Actual	Budget	Var USD	Var %	YTD Actual	YTD Budget	Var USD	Var %
Pension Expense	26	17	9	52.9%	124	102	22	21.7%
Rent	1,573	1,836	(263)	-14.3%	9,851	11,016	(1,165)	-10.6%
Staff Salaries	8,662	9,778	(1,116)	-11.4%	58,192	58,668	(476)	-0.8%
Telephone	197	314	(118)	-37.4%	1,179	1,884	(705)	-37.4%
Total 4 - Administration	13,587	14,867	(1,280)	-8.6%	89,693	89,202	491	0.6%
Total Operating Expenses	13,587	14,867	(1,280)	-8.6%	89,693	89,202	491	0.6%
Net Income / (Loss) before Tax	1,401	113	1,288	1140.0%	12,645	678	11,967	1765.0%
Net Income	1,401	113	1,288	1140.0%	12,645	678	11,967	1765.0%
Total Comprehensive Income	1,401	113	1,288	1140.0%	12,645	678	11,967	1765.0%

[REDACTED]

Minutes
Thursday, June 21, 2018
6562 Hollywood Blvd.

[REDACTED]

Absent

[REDACTED]

Staff

[REDACTED]

Guests

None present.

I. CALL TO ORDER - [REDACTED]

The meeting was called to order at 4:15 p.m.

II. OPEN FORUM & INTRODUCTIONS

No guests were present.

III. APPROVAL OF MINUTES

It was moved by Evan [REDACTED] seconded by David [REDACTED] and CARRIED to approve the minutes from the May 17, 2018 meeting. Unanimously approved.

IV. TREASURER'S REPORT

A.



It was moved by David Green, seconded by Leslie Blumberg, and CARRIED to approve the financial statement for May 31, 2018. Unanimously approved.

- B.** 2017 tax return – The 2017 HPOA Taxes, form 990, was emailed by [REDACTED] to all board members for review.

It was moved by David Green, seconded by Tony Zimbardi, and CARRIED to acknowledge receipt and review of the 2017 HPOA tax form 990. Unanimously approved.

V. COMMITTEE/ACTIVITY REPORTS

A. Ad hoc BID Renewal Committee

- 1.** City Council hearing – June 26/27 – and tabulation of ballots – All ballots from property owners will be tabulated by the city clerk on June 26th for the Prop 218 election. BID staff will be present to observe the tabulation.

2. Ad-hoc Governance Committee –

a.

[REDACTED]

b.

[REDACTED]

to serve as “dissolution directors” referenced in the amended bylaws.

c.

Morrison reviewed with the CHC board the draft amended bylaws for Hollywood Property Owners Alliance and an advisory vote was taken in favor of adopting said bylaws.

2.

d. HPOA Bylaws: [REDACTED] walked the board through the draft of the amended bylaws with an emphasis on reviewing every section where significant changes were recommended. A concern was expressed at the number of directors that must be present to vote on the bylaws and a call was placed to board counsel Jeff [REDACTED] to clarify. A letter from a board member was distributed and members of the board discussed their views on the language incorporated into Section 5.8 which required that the executive director hire “a person with accounting experience.”

It was moved by David [REDACTED] seconded by Joe [REDACTED] and CARRIED to approve the amended bylaws for HPOA.

3. Meet with potential strategic planning consultants. – [REDACTED] reported that the BID has contacted a consultant to provide an overview of what might be involved in developing a strategic plan for the BID and the organization. A tentative date of July 27th was set.

4. Meeting dates for 2018-19 – It was agreed that future board meetings will take place on the third Thursday of each month at 4:00 p.m. The dates are as follows:

July 19
August 16
Sept 20
October 18

November 15
December 20
January 17
February 21

March 21
April 18
May 16
June 20

5. Appointment of Nominating Committee by Chad [REDACTED] – The HPOA board president will name the nominating committee members at next meeting

C. Streetscape and Beautification

1. Wayfinding Signage update
Sarian walked the board through the quarterly Street Report. It was reported that CD-13 has agreed to fund the final gap in cost for the project.
2. Discussion of Zone 1 reserved funds for annual tree trimming
 - a. Overview of budget set aside and MDP language - [REDACTED] walked the board through Zone 1 budget for beautification and streetscape projects. The city has reported that tree trimming in zone 1 is not necessary. This frees up additional funds that can be used for other Zone 1 beautification projects. Sarian discussed that additional funds can be allocated to spend on security cameras, utility box artwork, a deep cleanse and polish with sealant of the Walk of Fame, additional holiday décor, Cahuenga string lights, banner poles, anti-sticker street pole lacquer, reviving theatrical flood lights, spot tree trimming, and/or replacing the canary date palm that was removed on the north west corner of Hollywood and Vine. After the discussion, it was decided that the deep clean of the Walk of Fame is the most important of spending down funds for zone 1. If spot tree trimming is needed, funds can be allocated in 2019.
 - b. Options to spend funds in Zone 1 - [REDACTED] walked the board through the beautification projects for which the funds delegated to the tree trimming could be re-allocated. Board members were extended invite to streetscape meeting June 27 to discuss options.

ACTION: Delayed until the next meeting.

3. Maintenance Contract - [REDACTED] walked the board through the disaggregated approach to the contract, which will be broken down into 5 core services: Street and Gutter Sweeping, Sidewalk Cleaning, Trash Removal, Waste Disposal/Dumpster, and Graffiti and Weed Abatement. The RFP will be mailed on Monday, June 25th. It was discussed that: vendor work be monitored and recourse (including financial reimbursement) be specified for work that not completed. It was requested that star polishing for the Walk of Fame be included in the RFP

ACTION: Delayed until the next meeting.

- a. Timeline for RFP Contract
 - June 25 - RFP issued
 - July 9th - Mandatory pre-bidder conference.
 - July 30th - proposals due to HPOA office; committee review.
 - August 7th - interviews with finalists.
 - August 15th - Recommendations to Streetscape and Planning Committee (special meeting)

August 16th - Recommendation to Hollywood Property Owners Alliance Board.

September 20th - Approval of maintenance contract with new vendor.

Jan 1st, 2019 - Services commence.

D. Marketing and Communications

1. Make Music Day June 21 – Local artists are performing at the Egyptian Theater forecourt for the annual Make Music Day as part of the BID's outreach to the local community.
2. [REDACTED] - Meeting 6/20
Approximately 10 property managers attended the first meeting of the Property Managers Alliance, hosted at LACE. BID Security and former LAPD officers were on hand to offer safety tips for the property managers to share with their residents.

E. Security Committee Report

1. Street/sidewalk vending update - The staff is continuing to advocate for enforcement. The issue of the vendors blocking ADA access was raised.
2. Research into technology options to enhance security program in new BID - LAPD arranged for members of security committee to tour facilities with state of the art video surveillance systems – City Walk and Paramount Studios. Interest was expressed in partnering with the BID for more cameras in the district which would be monitored by LAPD. Morrison requested volunteers from both boards participate in the next security meeting to discuss this topic.
3. Security contract – The timeline for the RFP for the security contract was reviewed. The security RFP will be presented at the next meeting.

VI. NEW BUSINESS

There was no new business.

VII. STAFF REPORT

- A. The board was invited to a gathering at 800 Degrees Pizzeria on June 27th to celebrate the new BID and honor former staff member Joe Mariani.

VII: NEXT MEETING: Next meeting will be held on July 19, 2018 at 4:00 p.m.

VIII: ADJOURNMENT: The meeting was adjourned at 6:04 p.m.

Leroy Beavers

From: Kerry [REDACTED]
Sent: Wednesday, July 18, 2018 4:07 PM
To: Michael Ling; Lorin [REDACTED]
Subject: RE: Invoice for sleeves, coasters, and cafe supplies

Mike, I did see that! Captain Palka sent me the new org chart. As long as you stay in Hollywood, I can sleep at night 😊
Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Michael Ling <30180@lapd.online>
Sent: Wednesday, July 18, 2018 3:16 PM
To: Adam Davidson <41103@lapd.online>; Lorin Lappin <Lorin@hollywoodbid.org>
Cc: Kerry Morrison <Kerry@hollywoodbid.org>
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thank you Lorin and Kerry. By the way, Captain Palka is staying in Hollywood if you haven't heard. Only Captain Pinto is promoted to captain II to send to the headquarter next month. Just FYI.

Lieutenant Michael Ling

Hollywood Entertainment District

From: Adam Davidson
Sent: Wednesday, July 18, 2018 3:11 PM
To: Lorin Lappin; Michael Ling
Cc: Kerry Morrison
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thank you so much Lorin!!

Officer Adam Davidson
LAPD Hollywood Division

From: Lorin [REDACTED]
Sent: Wednesday, July 18, 2018 3:10 PM
To: Adam Davidson; Michael Ling
Cc: Kerry Morrison
Subject: RE: Invoice for sleeves, coasters, and cafe supplies

Hello – Invoice has been paid.

LORIN [REDACTED]
Finance Manager

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Kerry [REDACTED]
Sent: Wednesday, July 18, 2018 12:23 PM
To: Lorin [REDACTED]
Subject: FW: Invoice for sleeves, coasters, and cafe supplies

Lorin, can you scroll down...you'll find a link to pay for coffee sleeves that encourage people to lock up their belongings when visiting Hollywood. Charge to security contingency and let them know once its been paid.
K

From: Adam Davidson <41103@lapd.online>
Sent: Tuesday, July 17, 2018 5:01 PM
To: Michael Ling <30180@lapd.online>; Kerry [REDACTED]
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; [REDACTED] | Gabaldon <31356@lapd.online>
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

And just to clarify Kerry, there is a link in this email thread (if you scroll down) which will allow you to pay the invoice online, without having to send in a check to their physical address. Not sure if that is easier for you or not.

Thank you so much for partnering with us on this project!
Adam

Officer Adam Davidson
LAPD Hollywood Division

From: Michael Ling <30180@lapd.online>
Sent: Tuesday, July 17, 2018 3:36 PM

To: [REDACTED]
Cc: Cory Palka; Jonathan Pinto; Richard Gabaldon; Adam Davidson
Subject: Fw: Invoice for sleeves, coasters, and cafe supplies

Kerry, per our discussion. Here is the invoice for the vendor doing the coffee sleeves for us with the public safety message.

Lieutenant Michael Ling

Hollywood Entertainment District

From: Adam [REDACTED]
Sent: Tuesday, July 17, 2018 1:41 PM
To: Michael Ling
Subject: Fwd: Invoice for sleeves, coasters, and cafe supplies

Hey Lt.,
Here is the correct invoice for the coffee sleeves. As discussed, we are getting 5,400 coffee sleeves for just under \$500. The easiest way would probably be to see if Kerry's people can pay this invoice directly by following the link. If that does not work for them, then I can contact the company and see if they can send an invoice directly to them or come up with a different idea.
The sleeves should be ready to ship by the end of this week.
Thanks!
Adam

Begin forwarded message:

From: "Sleeve a Message" [REDACTED]
Date: July 16, 2018 at 6:48:07 AM PDT
To: [REDACTED]
Subject: Invoice for sleeves, coasters, and cafe supplies
Reply-To: [REDACTED]



Sleeve a Message

Dear LAPD - Hollywood Division,

This is a link to your invoice. For your convenience and security, you may submit payment directly through the invoice. Please click "View Invoice" , and then "Pay Now" to submit payment by credit card or echeck.

Please review the invoice to verify your order details and shipping address. If you see any changes we need to make, please contact your sales representative.

Thank you for your business -- we sincerely appreciate it!

INVOICE 27261 DETAILS

DUE 07/13/2018

\$497.35

Review and pay

Powered by QuickBooks

Bill to LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

Ship to LAPD - Hollywood Division
Attn: Officer Adam Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

Ship via Fed Ex

Terms

Due on Receipt

Sales rep

Justin

Kraft Indented Sleeves:Double Sided Indented

\$399.60

Printed Sleeves fit 12-24 oz

5,400 X \$0.07

Delivery Charge

\$54.00

Delivery Charge

3 X \$18.00

Setup Fee

\$35.00

One Time Setup Fee

1 X \$35.00

Design Fee

\$8.75

Fee For Design Work

1 X \$8.75

Total \$497.35

Balance due \$497.35

1½ % Monthly Service Charge After 30 Days » ERRORS OR SHORTAGES
MUST BE REPORTED IMMEDIATELY UPON RECEIPT OF MERCHANDISE

Review and pay

Leave a Message

If you receive an email that seems fraudulent, please check with the business owner before paying, or
you can forward the email to [REDACTED] so we can look into it. Your security is important to us.
Read [REDACTED]

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[Privacy](#) | [Security](#) | [Terms of Service](#)

Leroy Beavers

From: Michael Ling
Sent: Wednesday, July 18, 2018 3:16 PM
To: Adam [REDACTED]; Lorin [REDACTED]
Cc: Kerry [REDACTED]
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thank you Lorin and Kerry. By the way, Captain Palka is staying in Hollywood if you haven't heard. Only Captain Pinto is promoted to captain II to send to the headquarter next month. Just FYI.

Lieutenant Michael Ling
Hollywood Entertainment District

From: Adam [REDACTED]
Sent: Wednesday, July 18, 2018 3:11 PM
To: Lorin [REDACTED]; Michael Ling
Cc: Kerry [REDACTED]
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thank you so much Lorin!!

Officer Adam Davidson
LAPD Hollywood Division

From: Lorin [REDACTED]
Sent: Wednesday, July 18, 2018 3:10 PM
To: Adam Davidson; Michael Ling
Cc: Kerry [REDACTED]
Subject: RE: Invoice for sleeves, coasters, and cafe supplies

Hello – Invoice has been paid.

LORIN [REDACTED]
Finance Manager

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Kerry [REDACTED]
Sent: Wednesday, July 18, 2018 12:23 PM
To: Lorin [REDACTED]
Subject: FW: Invoice for sleeves, coasters, and cafe supplies

Lorin, can you scroll down...you'll find a link to pay for coffee sleeves that encourage people to lock up their belongings when visiting Hollywood. Charge to security contingency and let them know once its been paid.
K

From: Adam Davidson <41103@lapd.online>

Sent: Tuesday, July 17, 2018 5:01 PM

To: Michael Ling <30180@lapd.online>; Kerry [REDACTED]

Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Richard Gabaldon <31356@lapd.online>

Subject: Re: Invoice for sleeves, coasters, and cafe supplies

And just to clarify Kerry, there is a link in this email thread (if you scroll down) which will allow you to pay the invoice online, without having to send in a check to their physical address. Not sure if that is easier for you or not.

Thank you so much for partnering with us on this project!

Adam

Officer Adam Davidson

LAPD Hollywood Division

From: Michael Ling <30180@lapd.online>

Sent: Tuesday, July 17, 2018 3:36 PM

To: [REDACTED]

Cc: Cory Palka; Jonathan Pinto; Richard Gabaldon; Adam Davidson

Subject: Fw: Invoice for sleeves, coasters, and cafe supplies

Kerry, per our discussion. Here is the invoice for the vendor doing the coffee sleeves for us with the public safety message.

Lieutenant Michael Ling

Hollywood Entertainment District

From: Adam Davidson [REDACTED]

Sent: Tuesday, July 17, 2018 1:41 PM

To: Michael Ling

Subject: Fwd: Invoice for sleeves, coasters, and cafe supplies

Hey Lt.,

Here is the correct invoice for the coffee sleeves. As discussed, we are getting 5,400 coffee sleeves for just under \$500. The easiest way would probably be to see if Kerry's people can pay this invoice directly by following the link. If that does not work for them, then I can contact the company and see if they can send an invoice directly to them or come up with a different idea.

The sleeves should be ready to ship by the end of this week.

Thanks!

Adam

Begin forwarded message:

From: "Sleeve a Message" <[REDACTED]>
Date: July 16, 2018 at 6:48:07 AM PDT
To: [REDACTED]
Subject: Invoice for sleeves, coasters, and cafe supplies
Reply-To: [REDACTED]

Sleeve a Message

Dear LAPD - Hollywood Division,

This is a link to your invoice. For your convenience and security, you may submit payment directly through the invoice. Please click "View Invoice", and then "Pay Now" to submit payment by credit card or echeck.

Please review the invoice to verify your order details and shipping address. If you see any changes we need to make, please contact your sales representative.

Thank you for your business -- we sincerely appreciate it!

INVOICE 27261 DETAILS

DUE 07/13/2018

\$497.35

Review and pay

Powered by QuickBooks

Bill to LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

Ship to LAPD - Hollywood Division
Attn: Officer Adam Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

Ship via Fed Ex

Terms Due on Receipt

Sales rep Justin

Kraft Indented Sleeves:Double Sided Indented \$399.60

Printed Sleeves fit 12-24 oz

5,400 X \$0.07

Delivery Charge \$54.00

Delivery Charge

3 X \$18.00

Setup Fee**\$35.00**

One Time Setup Fee

1 X \$35.00

Design Fee**\$8.75**

Fee For Design Work

1 X \$8.75

Total \$497.35**Balance due \$497.35**

1½ % Monthly Service Charge After 30 Days » ERRORS OR SHORTAGES
MUST BE REPORTED IMMEDIATELY UPON RECEIPT OF MERCHANDISE

Review and pay

Sleeve a Message

[REDACTED]

[REDACTED]

If you receive an email that seems fraudulent, please check with the business owner before paying, or you can forward the email to [REDACTED] so we can look into it. Your security is important to us.
Read [REDACTED]



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Leroy Beavers

From: Adam Davidson
Sent: Wednesday, July 18, 2018 3:11 PM
To: Lorin [REDACTED] Michael Ling
Cc: Kerry [REDACTED]
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

Thank you so much Lorin!!

Officer Adam Davidson
LAPD Hollywood Division

From: Lorin [REDACTED]
Sent: Wednesday, July 18, 2018 3:10 PM
To: Adam Davidson; Michael Ling
Cc: Kerry [REDACTED]
Subject: RE: Invoice for sleeves, coasters, and cafe supplies

Hello – Invoice has been paid.

LORIN [REDACTED]
Finance Manager

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Kerry [REDACTED]
Sent: Wednesday, July 18, 2018 12:23 PM
To: Lorin [REDACTED]
Subject: FW: Invoice for sleeves, coasters, and cafe supplies

Lorin, can you scroll down...you'll find a link to pay for coffee sleeves that encourage people to lock up their belongings when visiting Hollywood. Charge to security contingency and let them know once its been paid.
K

From: Adam Davidson <41103@lapd.online>
Sent: Tuesday, July 17, 2018 5:01 PM
To: Michael Ling <30180@lapd.online>; Kerry [REDACTED]
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Richard Gabaldon <31356@lapd.online>
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

And just to clarify Kerry, there is a link in this email thread (if you scroll down) which will allow you to pay the invoice online, without having to send in a check to their physical address. Not sure if that is easier for you or not.

Thank you so much for partnering with us on this project!
Adam

Officer Adam Davidson
LAPD Hollywood Division

From: Michael Ling <30180@lapd.online>
Sent: Tuesday, July 17, 2018 3:36 PM
To: [REDACTED]
Cc: Cory Palka; Jonathan Pinto; Richard Gabaldon; Adam Davidson
Subject: Fw: Invoice for sleeves, coasters, and cafe supplies

Kerry, per our discussion. Here is the invoice for the vendor doing the coffee sleeves for us with the public safety message.

Lieutenant Michael Ling

Hollywood Entertainment District

From: Adam Davidson <adamtdavidson@gmail.com>
Sent: Tuesday, July 17, 2018 1:41 PM
To: Michael Ling
Subject: Fwd: Invoice for sleeves, coasters, and cafe supplies

Hey Lt.,
Here is the correct invoice for the coffee sleeves. As discussed, we are getting 5,400 coffee sleeves for just under \$500. The easiest way would probably be to see if Kerry's people can pay this invoice directly by following the link. If that does not work for them, then I can contact the company and see if they can send an invoice directly to them or come up with a different idea.
The sleeves should be ready to ship by the end of this week.
Thanks!
Adam

Begin forwarded message:

From: "Sleeve a Message" [REDACTED]
Date: July 16, 2018 at 6:48:07 AM PDT
To: [REDACTED]
Subject: Invoice for sleeves, coasters, and cafe supplies
Reply-To: [REDACTED]

Sleeve a Message

Dear LAPD - Hollywood Division,

This is a link to your invoice. For your convenience and security, you may submit payment directly through the invoice. Please click "View Invoice", and then "Pay Now" to submit payment by credit card or echeck.

Please review the invoice to verify your order details and shipping address. If you see any changes we need to make, please contact your sales representative.

Thank you for your business -- we sincerely appreciate it!

INVOICE 27261 DETAILS

DUE 07/13/2018

\$497.35

Review and pay

Powered by QuickBooks

Bill to

LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

Ship to LAPD - Hollywood Division
Attn: Officer Adam Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

Ship via Fed Ex

Terms Due on Receipt

Sales rep Justin

Kraft Indented Sleeves:Double Sided Indented \$399.60

Printed Sleeves fit 12-24 oz

5,400 X \$0.07

Delivery Charge \$54.00

Delivery Charge

3 X \$18.00

Setup Fee \$35.00

One Time Setup Fee

1 X \$35.00

Design Fee

\$8.75

Fee For Design Work

1 X \$8.75

Total \$497.35

Balance due \$497.35

1½ % Monthly Service Charge After 30 Days » ERRORS OR SHORTAGES
MUST BE REPORTED IMMEDIATELY UPON RECEIPT OF MERCHANDISE

Review and pay

Sleave a Message

[Redacted]

[Redacted]

[Redacted]

If you receive an email that seems fraudulent, please check with the business owner before paying, or you can forward the email to [REDACTED] so you can look into it. Security is important to us. Read more at [REDACTED]



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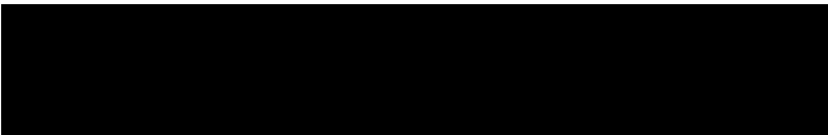
Leroy Beavers

From: Lorin [REDACTED]
Sent: Wednesday, July 18, 2018 3:09 PM
To: Adam Davidson; Michaël Ling
Cc: Kerry [REDACTED]
Subject: RE: Invoice for sleeves, coasters, and cafe supplies
Attachments: invoice_27261_from_Sleeve_a_Message.pdf

Hello – Invoice has been paid.

LORIN [REDACTED]
Finance Manager

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE



From: Kerry [REDACTED]
Sent: Wednesday, July 18, 2018 12:23 PM
To: Lorin [REDACTED]
Subject: FW: Invoice for sleeves, coasters, and cafe supplies

Lorin, can you scroll down...you'll find a link to pay for coffee sleeves that encourage people to lock up their belongings when visiting Hollywood. Charge to security contingency and let them know once its been paid.
K

From: Adam Davidson <41103@lapd.online>
Sent: Tuesday, July 17, 2018 5:01 PM
To: Michael Ling <30180@lapd.online>; Kerry [REDACTED]
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Richard Gabaldon <31356@lapd.online>
Subject: Re: Invoice for sleeves, coasters, and cafe supplies

And just to clarify Kerry, there is a link in this email thread (if you scroll down) which will allow you to pay the invoice online, without having to send in a check to their physical address. Not sure if that is easier for you or not.
Thank you so much for partnering with us on this project!
Adam

Officer Adam Davidson
LAPD Hollywood Division

From: Michael Ling <30180@lapd.online>
Sent: Tuesday, July 17, 2018 3:36 PM
To: kerry@hollywoodbid.org
Cc: Cory Palka; Jonathan Pinto; Richard Gabaldon; Adam Davidson
Subject: Fw: Invoice for sleeves, coasters, and cafe supplies

Kerry, per our discussion. Here is the invoice for the vendor doing the coffee sleeves for us with the public safety message.

Lieutenant Michael Ling

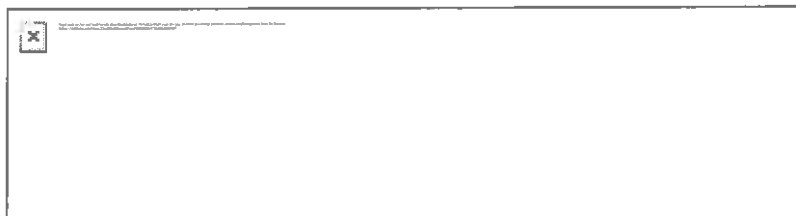
Hollywood Entertainment District

From: Adam Davidson <adamtdavidson@gmail.com>
Sent: Tuesday, July 17, 2018 1:41 PM
To: Michael Ling
Subject: Fwd: Invoice for sleeves, coasters, and cafe supplies

Hey Lt.,
Here is the correct invoice for the coffee sleeves. As discussed, we are getting 5,400 coffee sleeves for just under \$500. The easiest way would probably be to see if Kerry's people can pay this invoice directly by following the link. If that does not work for them, then I can contact the company and see if they can send an invoice directly to them or come up with a different idea.
The sleeves should be ready to ship by the end of this week.
Thanks!
Adam

Begin forwarded message:

From: "Sleeve a Message" [REDACTED]
Date: July 16, 2018 at 6:48:07 AM PDT
To: [REDACTED]
Subject: Invoice for sleeves, coasters, and cafe supplies
Reply-To: [REDACTED]



Sleeve a Message

Dear LAPD - Hollywood Division,

This is a link to your invoice. For your convenience and security, you may submit

payment directly through the invoice. Please click "View Invoice" , and then "Pay Now" to submit payment by credit card or echeck.

Please review the invoice to verify your order details and shipping address. If you see any changes we need to make, please contact your sales representative.

Thank you for your business -- we sincerely appreciate it!

INVOICE 27251 DETAILS

DUE 07/13/2018

\$497.35

Review and pay

Powered by QuickBooks

Bill to LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

Ship to LAPD - Hollywood Division
Attn: Officer Adam Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

Ship via Fed Ex

Terms Due on Receipt

Sales rep

Justin

Kraft Indented Sleeves:Double Sided Indented **\$399.60**

Printed Sleeves fit 12-24 oz

5,400 X \$0.07

Delivery Charge **\$54.00**

Delivery Charge

3 X \$18.00

Setup Fee **\$35.00**

One Time Setup Fee

1 X \$35.00

Design Fee **\$8.75**

Fee For Design Work

1 X \$8.75

Total \$497.35

Balance due \$497.35

1½ % Monthly Service Charge After 30 Days » ERRORS OR SHORTAGES
MUST BE REPORTED IMMEDIATELY UPON RECEIPT OF MERCHANDISE

Review and pay

Send a Message

If you receive an email that seems fraudulent, please check with the business owner before paying, or
you can forward the email to [redacted] so we can look into it. Your security is important to us.
Thank you [redacted]



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Sleeve a Message**INVOICE****BILL TO**

LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

SHIP TO

LAPD - Hollywood Division
Attn: Officer Adam
Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

INVOICE NO. 27261
DATE 07/13/2018
DUE DATE 07/13/2018
TERMS Due on Receipt

SHIP DATE	SHIP VIA	TRACKING NO.	PO NUMBER	SALES REP	C.O.I.
	Fed Ex			Justin	

ACTIVITY

Kraft Indented Sleeves:Double Sided Indented
Printed Sleeves fit 12-24 oz

Delivery Charge
Delivery Charge

Setup Fee
One Time Setup Fee

Design Fee
Fee For Design Work

QTY	RATE	AMOUNT
5,400	0.074	399.60
3	18.00	54.00
1	35.00	35.00
1	8.75	8.75

1½ % Monthly Service Charge After 30 Days » ERRORS OR
SHORTAGES MUST BE REPORTED IMMEDIATELY UPON
RECEIPT OF MERCHANDISE

SUBTOTAL

DISCOUNT

TAX

SHIPPING

TOTAL

497.35

BALANCE DUE

\$0.00

Leroy Beavers

Adam Davidson
Tuesday, July 17, 2018 5:01 PM
Michael Ling [REDACTED]
Cory Palka;Jonathan Pinto;Richard Gabaldon
Re: Invoice for sleeves, coasters, and cafe supplies

And just to clarify Kerry, there is a link in this email thread (if you scroll down) which will allow you to pay the invoice online, without having to send in a check to their physical address. Not sure if that is easier for you or not.

Thank you so much for partnering with us on this project!

Adam

Officer Adam Davidson
LAPD Hollywood Division

From: Michael Ling <30180@lapd.online>
Sent: Tuesday, July 17, 2018 3:36 PM
To: kerry@hollywoodbid.org
Cc: Cory Palka; Jonathan Pinto; Richard Gabaldon; Adam Davidson
Subject: Fw: Invoice for sleeves, coasters, and cafe supplies

Kerry, per our discussion. Here is the invoice for the vendor doing the coffee sleeves for us with the public safety message.

Lieutenant Michael Ling
Hollywood Entertainment District

From: Adam Davidson [REDACTED]
Sent: Tuesday, July 17, 2018 1:41 PM
To: Michael Ling
Subject: Fwd: Invoice for sleeves, coasters, and cafe supplies

Hey Lt.,

Here is the correct invoice for the coffee sleeves. As discussed, we are getting 5,400 coffee sleeves for just under \$500. The easiest way would probably be to see if Kerry's people can pay this invoice directly by following the link. If that does not work for them, then I can contact the company and see if they can send an invoice directly to them or come up with a different idea.

The sleeves should be ready to ship by the end of this week.

Thanks!

Adam

Begin forwarded message:

From: "Sleeve a Message" [REDACTED]
Date: July 16, 2018 at 6:48:07 AM PDT

To: [REDACTED]
Subject: Invoice for sleeves, coasters, and cafe supplies
Reply-To: [REDACTED]

[Sleeve a Message](#)

Dear LAPD - Hollywood Division,

This is a link to your invoice. For your convenience and security, you may submit payment directly through the invoice. Please click "View Invoice", and then "Pay Now" to submit payment by credit card or echeck.

Please review the invoice to verify your order details and shipping address. If you see any changes we need to make, please contact your sales representative.

Thank you for your business -- we sincerely appreciate it!

[INVOICE 27261 DETAILS](#)

DUE 07/13/2018

\$497.35

[Review and pay](#)

Powered by QuickBooks

Bill to

LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

Ship to LAPD - Hollywood Division
Attn: Officer Adam Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

Ship via Fed Ex

Terms Due on Receipt

Sales rep Justin

Kraft Indented Sleeves:Double Sided Indented \$399.60

Printed Sleeves fit 12-24 oz

5,400 X \$0.07

Delivery Charge \$54.00

Delivery Charge

3 X \$18.00

Setup Fee \$35.00

One Time Setup Fee

1 X \$35.00

Design Fee \$8.75

Fee For Design Work

1 X \$8.75

Total \$497.35

Balance due \$497.35

1½ % Monthly Service Charge After 30 Days » ERRORS OR SHORTAGES
MUST BE REPORTED IMMEDIATELY UPON RECEIPT OF MERCHANDISE

Review and pay

Slide a Message

If you receive an email that seems fraudulent, please check with the business owner before paying, or you can forward the email to [REDACTED] so we can look into it. Your security is important to us. Read more at [REDACTED]



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Leroy Beavers

From:
Sent:
To: [REDACTED]
Cc: m Davidson
Subject: Fw: Invoice for sleeves, coasters, and cafe supplies
Attachments: Invoice_27261_from_Sleeve_a_Message.pdf

Kerry, per our discussion. Here is the invoice for the vendor doing the coffee sleeves for us with the public safety message.

Lieutenant Michael Ling
Hollywood Entertainment District

From: Adam Davidson [REDACTED]
Sent: Tuesday, July 17, 2018 1:41 PM
To: Michael Ling
Subject: Fwd: Invoice for sleeves, coasters, and cafe supplies

Hey Lt.,
Here is the correct invoice for the coffee sleeves. As discussed, we are getting 5,400 coffee sleeves for just under \$500. The easiest way would probably be to see if Kerry's people can pay this invoice directly by following the link. If that does not work for them, then I can contact the company and see if they can send an invoice directly to them or come up with a different idea.
The sleeves should be ready to ship by the end of this week.
Thanks!
Adam

Begin forwarded message:

From: "Sleeve a Message" [REDACTED]
Date: July 16, 2018 at 6:48:07 AM PDT
To: [REDACTED]
Subject: Invoice for sleeves, coasters, and cafe supplies
Reply-To: [REDACTED]

Sleeve a Message

Dear LAPD - Hollywood Division,

This is a link to your invoice. For your convenience and security, you may submit payment directly through the invoice. Please click "View Invoice" , and then "Pay Now" to submit payment by credit card or echeck.

Please review the invoice to verify your order details and shipping address. If you see any changes we need to make, please contact your sales representative.

Thank you for your business -- we sincerely appreciate it!

[INVOICE 27261 DETAILS](#)

DUE 07/13/2018

\$497.35

Review and pay

Powered by QuickBooks

Bill to LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

Ship to LAPD - Hollywood Division
Attn: Officer Adam Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

Ship via Fed Ex

Terms Due on Receipt

Sales rep

Justin

Kraft Indented Sleeves:Double Sided Indented **\$399.60**

Printed Sleeves fit 12-24 oz

5,400 X \$0.07

Delivery Charge **\$54.00**

Delivery Charge

3 X \$18.00

Setup Fee **\$35.00**

One Time Setup Fee

1 X \$35.00

Design Fee **\$8.75**

Fee For Design Work

1 X \$8.75

Total **\$497.35**

Balance due **\$497.35**

1½ % Monthly Service Charge After 30 Days » ERRORS OR SHORTAGES
MUST BE REPORTED IMMEDIATELY UPON RECEIPT OF MERCHANDISE

Review and pay

Sleeve a Message

If you receive an email that seems fraudulent, please check with the business owner before paying, or you can forward the email to [REDACTED] so we can look into it. Your security is important to us. Read more at [REDACTED]



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Sleeve a Message**INVOICE**

BILL TO
LAPD - Hollywood Division
1358 Wilcox Ave
Los Angeles, CA 90028

SHIP TO
LAPD - Hollywood Division
Attn: Officer Adam
Davidson
1358 Wilcox Ave
Los Angeles, CA 90028

INVOICE NO. 27261
DATE 07/13/2018
DUE DATE 07/13/2018
TERMS Due on
Receipt

SHIP DATE	SHIP VIA	TRACKING NO.	PO NUMBER	SALES REP	C.O.I.
	Fed Ex			Justin	

ACTIVITY	QTY	RATE	AMOUNT
Kraft Indented Sleeves:Double Sided Indented Printed Sleeves fit 12-24 oz	5,400	0.074	399.60
Delivery Charge Delivery Charge	3	18.00	54.00
Setup Fee One Time Setup Fee	1	35.00	35.00
Design Fee Fee For Design Work	1	8.75	8.75

1½ % Monthly Service Charge After 30 Days » ERRORS OR
SHORTAGES MUST BE REPORTED IMMEDIATELY UPON
RECEIPT OF MERCHANDISE

TOTAL

(Amount)

TAX

SHIPPING

TOTAL

497.35

AMOUNT DUE

\$497.35

Leroy Beavers

Paul <[REDACTED]>
Tuesday, July 17, 2018 12:24 PM
Facebook Inc

[REDACTED]

Subject:

We 100% agree and support Palka.

Thank you
[REDACTED]

On Jul 17, 2018, at 12:18 PM, Facebook Inc [REDACTED] wrote:

To whom it may concern...

It has come to my attention that the Los Angeles Police Department may very well be moving our extraordinary, and well loved Captain Cory Palka from his command at Hollywood Division.

For all of the stakeholders, investors, business owners and residential owners alike, this is a grave and potentially detrimental move for all included.

Captain Palka has always shown himself to be a champion of the highest degree to those here in Hollywood that call Hollywood home.

To lose our very fine Captain would have serious ramifications moving forward.

Please make it known immediately, that it is not in the best interest of Hollywood to remove this man of great character at this time.

Ofer Zahavi.

Sent from my iPhone

On Jul 11, 2018, at 5:12 PM, Daniel.Halden@lacity.org <daniel.halden@lacity.org> wrote:

This event has been canceled and removed from your calendar.

Monthly - Hollywood Street/Sidewalk Closure Committee Meeting

Please join us for our monthly meeting, held the first Thursday of every month at 9:00 AM.

PLEASE NOTE THE LOCATION CHANGE FOR 2018!!!!!! The meetings will now be held at the Hollywood 8 Center, 6801 Hollywood Blvd, Suite 170 (the executive offices).

Directions to the management office:

- Enter the self parking from Highland Avenue or Orange Street; pull a ticket & we will validate it for you
- From parking, come up to the Central Courtyard, Level 2
- Cross the Central Courtyard to the left and head towards Shoe Palace
- To the left of the Shoe Palace storefront access the elevator down to Level 1
- The elevator opens directly into the Management Office
- Management Office: (323) 817-0200

Contact: Dan Halden (213) 254-7214 cell

When Thu Jul 12, 2018 4pm – 5pm [Coordinated Universal Time](#)

Where Hollywood & Highland 6801 Hollwood Blvd., STE 170, Los Angeles 90028 ([map](#))

Calendar

Who







invitation from [Google Calendar](#)

You are receiving this email at the account [REDACTED] because you are subscribed for cancellations on talent [REDACTED]

To stop receiving these emails, please log in to [REDACTED] and change your notification settings for this calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#)

<mime-attachment.ics>

<invite.ics>

Leroy Beavers

Facebook Inc [REDACTED]
Tuesday, July 17, 2018 12:18 PM
Daniel.Halden@lacity.org

always@chineseattheatre.com; dennis@1540productions.com; scott.l.miller@lacity.org;

Subject: Re: Canceled event: Monthly - Hollywood Street/Sidewalk Closure Committee Mee... @
Thu Jul 12, 2018 4pm - 5pm (UTC) [REDACTED]

To whom it may concern...

It has come to my attention that the Los Angeles Police Department may very well be moving our extraordinary, and well loved Captain Cory Palka from his command at Hollywood Division.

For all of the stakeholders, investors, business owners and residential owners alike, this is a grave and potentially detrimental move for all included.

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Please make it known immediately, that it is not in the best interest of at this time.

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Directions to the management office:

- Enter the self parking from Highland Avenue or Orange Street; pull a ticket & we will validate it for you
- From parking, come up to the Central Courtyard, Level 2
- Cross the Central Courtyard to the left and head towards Shoe Palace
- To the left of the Shoe Palace storefront access the elevator down to Level 1
- The elevator opens directly into the Management Office
- Management Office: (323) 817-0200

Contact: Dan Halden (213) 254-7214 cell

When Thu Jul 12, 2018 4pm – 5pm Coordinated Universal Time

Where Hollywood & Highland 6801 Hollywood Blvd., STE 170, Los Angeles 90028 ([map](#))

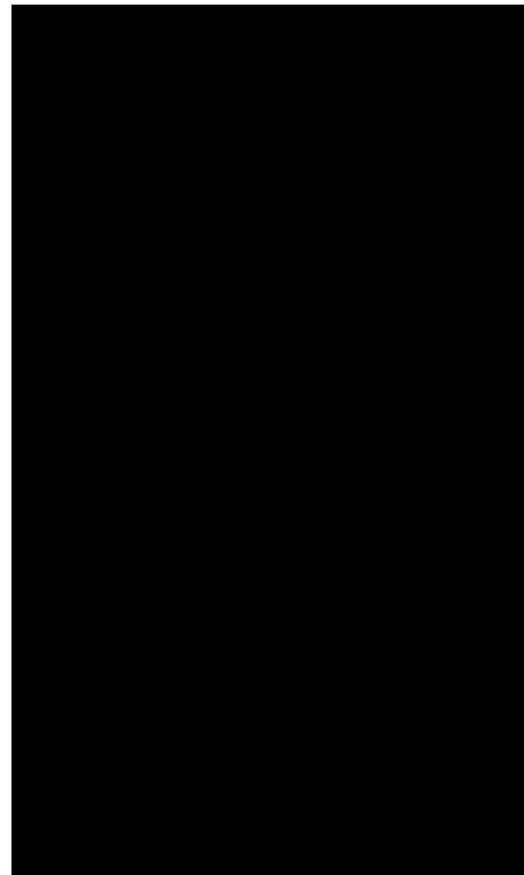
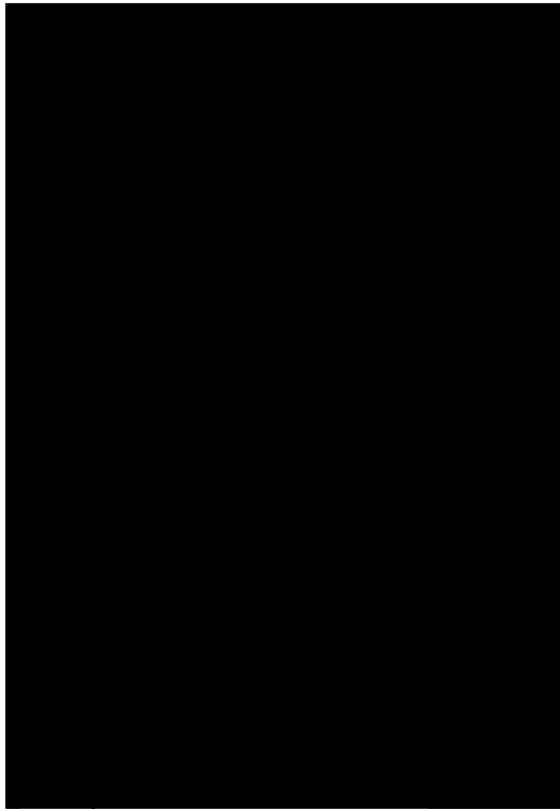
Calendar

Who

[REDACTED]

[REDACTED]

[REDACTED]



Importation from Google Calendar

... the account ... because you are subscribed for cancellations on calendar ...
To stop receiving these emails, please log in to ... and change your notification settings for this calendar.
Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More.](#)

<mime-attachment.ics>

<invite.ics>

Leroy Beavers

From: Kerry [REDACTED]
Sent: Monday, July 16, 2018 11:26 AM
To: [REDACTED] Michael Ling; Jonathan Pinto
Subject: RE: ad hoc Security RFP

Friends, looking forward to seeing you today at 2 p.m. Breaking news from Friday: US Security (Andrews a subsidiary) has been purchased by Allied Universal.
<http://www.philly.com/philly/blogs/inq-phillydeals/613607-allied-universal-u-s-security-associates-goldman-sachs-ceo-steve-jones-1-billion-joseph-n-distefano-20180716.html>

See you at 2 p.m.
Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

-----Original Appointment-----

From: Kerry [REDACTED]
Sent: Wednesday, July 11, 2018 11:43 AM
To: Kerry [REDACTED]; [REDACTED] Arthur; [REDACTED]; Fred [REDACTED]; [REDACTED]; Mike [REDACTED]
[REDACTED] Michael Ling; Jonathan Pinto
Subject: ad hoc Security RFP
When: Monday, July 16, 2018 2:00 PM-3:00 PM (UTC-08:00) Pacific Time (US & Canada).
Where: BID Office 6562 Hollywood Blvd

Leroy Beavers

From: Kerry [REDACTED]
Sent: Friday, July 13, 2018 4:49 PM
To: Michael Ling
Subject: FW: Your BID at work
Attachments: overturned truck.jpg; the other truck.jpg; the mess.jpg; the mess 2.jpg; the clean up.jpg; Street Plus pressure washer.jpg; BSL on the scene.jpg; bye bye pole.jpg

Mike – not sure if you knew about this food truck that overturned yesterday. Quite a mess.

Question – is there someone who could provide information about the owner/insurance for the truck to the Hollywood Historic Trust? The historic sign, that was attached to the pole (which Bureau of Street Lighting gratefully removed) is in our office and it has to be reinstalled somewhere. The Hollywood Historic Trust is responsible for the sign, and they want to see if the insurance will pay for the re-installation. I will see you on Monday – so perhaps we can discuss then.

Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Kerry [REDACTED]
Sent: Thursday, July 12, 2018 6:33 PM
Cc: Devin [REDACTED] April [REDACTED] Rich [REDACTED]
[REDACTED] Lorin [REDACTED]
Subject: Your BID at work

TO: Board of Directors

Today was a busy day in Hollywood. The Hollywood Scramble crosswalk at Hollywood & Vine was launched, with dancers from the "On Your Feet!" show at the Pantages
<https://www.scpr.org/news/2018/07/12/84683/new-diagonal-crosswalk-at-hollywood-and-vine-is-ch/>

While that was happening, a food truck careened into another vehicle right in front of our office. Our staff was involved in calling 911, and the driver of the truck was trapped inside. (She was taken to the hospital.) Fortunately no pedestrians in the crosswalk or on the sidewalk were harmed. (The light pole probably stopped the vehicle...more on that later.)

I am attaching a few photos to show how the day progressed, and what the BID was able to do to ameliorate this situation.

After the truck was righted and towed away, we were left with a complete food, liquid and glass mess all over the sidewalk and street/curb line. We also were very concerned that one of the CRA stage light poles (installed in the early 1990's, which was probably the last time they emitted light) was precariously leaning against a tree.

Street Plus jumped into action and had a crew of 8 who worked for two hours to pick up the mess and pressure wash the entire area. Absent a BID – I'm not sure who would've cleaned up after this accident?

And, thanks to our friends at CD-13 and the Bureau of Street Lighting, we were happy to see the pole removed. And – sorry about this Evan – the historic sign pointing to your building, attached to the pole, was taken down and is now safely stored in our office.

Great team work by all.

Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

Leroy Beavers

From: Benjamin Thompson
Sent: Thursday, July 12, 2018 4:00 PM
To: Kerry Morrison
Cc: Cory Palka; Jonathan Pinto; Rich Sarian; Michael Ling
Subject: Re: Next steps Meeting re/ security RFP 7-16 at 2 p.m.

Hi Miss Morrison,

Captain Pinto will be in attendance at the ad-hoc security committee meeting that you will be hosting at your office on Monday, July 16th, 2018, at 1400-hours. I will not be able to attend but please let me know if you need me to provide any more information related to the LAPD technology views and desires.

Thanks,

Officer Thompson
Serial No. 39467
Hollywood Entertainment Detail
Mobile Phone No. 805-624-2015

From: Benjamin Thompson
Sent: Wednesday, July 11, 2018 7:03:37 PM
To: Kerry Morrison
Cc: Cory Palka; Jonathan Pinto; Rich Sarian; Michael Ling
Subject: Re: Next steps Meeting re/ security RFP 7-16 at 2 p.m.

Hi Miss Morrison,

Thank you so much for your feedback in this matter! I will get in touch with the Captains and see if they are available to attend the meeting that you are hosting at your Office on Monday, July 16th, at 2:00 PM. I will let you know their availability as soon as I can.

Thanks,

Officer Thompson
Serial No. 39467
Hollywood Entertainment Detail
Mobile Phone No. 805-624-2015

From: Kerry Morrison <Kerry@hollywoodbid.org>
Sent: Wednesday, July 11, 2018 3:07:55 PM
To: Benjamin Thompson
Cc: Cory Palka; Jonathan Pinto; Rich Sarian; Michael Ling
Subject: RE: Next steps Meeting re/ security RFP 7-16 at 2 p.m.

Ben, this is enormously helpful.

Is it possible to have either Captain Palka or Captain Pinto at a meeting next **Monday (7/16) at 2 p.m. at our office?** I'm bringing together an ad-hoc committee that will be overseeing bidding out the security contract, and inherent in this discussion will be how much of the 2019 security budget should be allocated to a private patrol presence v. technology. I have Lt. Ling as an advisory member of our RFP committee, but hearing the captain's commitment to utilizing technology will be important for this committee to hear as they start to tease out which funds should go to patrol versus technology (and over what period of time).

Let me know if that is feasible.

Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Benjamin Thompson <39467@lapd.online>

Sent: Friday, July 6, 2018 2:32 PM

To: Kerry [REDACTED]

Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Rich [REDACTED]

Michael Ling <30180@lapd.online>

Subject: Re: Next steps

To address the questions, you posed earlier in the week and to provide you with complete Hollywood Division "Wish Lists," please consider the following responses:

CAMERA "Wish List" (From highest priority to lowest)

1. Hollywood and Orange
2. Hollywood and Sycamore
3. Hollywood and La Brea
4. Hollywood and Bronson
5. Sunset and Bronson
6. Sunset and Vine
7. Sunset and Gower
8. Sunset and Cherokee
9. Santa Monica and Vine
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ALTERNATIVE TECHNOLOGY

License Plate Reading Devices:

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Mobile Phone No. 805-624-2015

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Cc: Cory Palka <25060@lapd.online>, Jonathan Pinto <32592@lapd.online>, Rich [REDACTED]

Subject: Next steps

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KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

Leroy Beavers

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Subject: Re: Next steps Meeting re/ security RFP 7-16 at 2 p.m.

Hi Kerry
It's on my calendar. Look forward to it.
Cory

Cory Palka
Commanding Officer
Los Angeles Police Department
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Follow On Twitter: @LAPD2014

On Jul 11, 2018, at 3:08 PM, Kerry Morrison <Kerry@hollywoodbid.org> wrote:

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Let me know if that is feasible.

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[REDACTED]

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Sent: Friday, July 6, 2018 2:32 PM
To: Kerry Morrison <Kerry@hollywoodbid.org>
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Rich [REDACTED]
[REDACTED] Michael Ling <30180@lapd.online>
Subject: Re: Next steps

To address the questions, you posed earlier in the week and to provide you with complete Hollywood Division "Wish Lists," please consider the following responses:

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ALTERNATIVE TECHNOLOGY

License Plate Reading Devices:

- LPR Systems were suggested by the majority of Detectives and Officers assigned to Hollywood Division
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KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

Leroy Beavers

From: 25060@lapd.online
Sent: Thursday, July 12, 2018 7:25 AM
To: Kerry [REDACTED]
Subject: Re: Next steps Meeting re/ security RFP 7-16 at 2 p.m.

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[REDACTED]

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Sent: Friday, July 6, 2018 2:32 PM
To: Kerry Morrison <Kerry@hollywoodbid.org>
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Rich [REDACTED]
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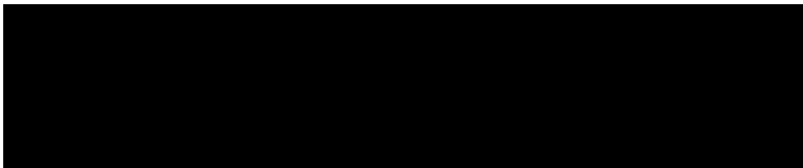
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KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE



Leroy Beavers

From: Michael Ling
Sent: Thursday, July 12, 2018 7:24 AM
To: Kerry [REDACTED]
Subject: Re: draft language for RFP

This only portion I would add is the Homeless outreach portion. Aside from the Operation-West Bureau HOPE team that comes once a week or every 2 weeks, we also have the in house CORE units, lead by Sergeant Geaney that deal strictly on homeless outreach and enforcement issues. HED has dedicated 2 officers to the CORE to deal with this efforts as part of that team. Other than that, it looks good. Mike

From: Kerry [REDACTED]
Sent: Tuesday, July 3, 2018 12:52 PM
To: Michael Ling
Subject: draft language for RFP

Mike, looking for some help to update how we describe basic level of services provided by LAPD at present. This is old – from 2012.

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[REDACTED]

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From: Benjamin Thompson
Sent: Wednesday, July 11, 2018 7:04 PM
To: Kerry [REDACTED]
Cc: Cory Palka; Jonathan Pinto; Rich [REDACTED]; Michael Ling
Subject: Re: Next steps Meeting re/ security p.m.

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Sent: Wednesday, July 11, 2018 3:07:55 PM
To: Benjamin Thompson
Cc: Cory Palka; Jonathan Pinto; Rich [REDACTED]; Michael Ling
Subject: RE: Next steps Meeting re/ security RFP 7-16 at 2 p.m.

Ben, this is enormously helpful.

Is it possible to have either Captain Palka or Captain Pinto at a meeting next **Monday (7/16) at 2 p.m. at our office**? I'm bringing together an ad-hoc committee that will be overseeing bidding out the security contract, and inherent in this discussion will be **how much of the 2019 security budget should be allocated to a private patrol presence v. technology**. I have Lt. Ling as an advisory member of our RFP committee, but hearing the captain's commitment to utilizing technology will be important for this committee to hear as they start to tease out which funds should go to patrol versus technology (and over what period of time).

Let me know if that is feasible.

Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

From: Benjamin Thompson <39467@lapd.online>

Sent: Friday, July 6, 2018 2:32 PM

To: Kerry [REDACTED]

Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Rich Sarian <Rich@hollywoodbid.org>; Michael Ling <30180@lapd.online>

Subject: Re: Next steps

To address the questions, you posed earlier in the week and to provide you with complete Hollywood Division "Wish Lists," please consider the following responses:

CAMERA "Wish List" (From highest priority to lowest)

1. Hollywood and Orange
2. Hollywood and Sycamore
3. Hollywood and La Brea
4. Hollywood and Bronson
5. Sunset and Bronson
6. Sunset and Vine
7. Sunset and Gower
8. Sunset and Cherokee
9. Santa Monica and Vine
10. Santa Monica and La Brea

ALTERNATIVE TECHNOLOGY

License Plate Reading Devices:

- LPR Systems were suggested by the majority of Detectives and Officers assigned to Hollywood Division
- Recommended Installations would be at Entertainment District access points such as:
 1. Santa Monica and Western Avenue
 2. Santa Monica and Vine
 3. Santa Monica and La Brea
 4. Franklin and Cahuenga
 5. Odin and Highland
 6. Yucca and Vine
 7. Gower and Sunset
 8. Sunset and Vine
 9. Hollywood and Vine
 10. Hollywood and Highland

The other alternative technology that I believe would be beneficial to the Entertainment District would be the type of software, which is currently utilized effectively by the Paramount Security Team, which detects changes in monitored environments.

Captain Palka and Captian Pinto are committed to the incorporation of technology in our crime fighting strategies and in our efforts to improve safety and welfare in the Entertainment District. Captain Palka has several different concepts related to the incorporation, installation and daily use of new technology. We can currently commit to have the Hollywood Entertainment District cameras monitored if those camera monitors and corresponding controls are installed in the Watch Commander Office. The Captains are additionally interested in exploring the possibility of designating Officers assigned to the Crime Analysis Detail to monitor the surveillance cameras you acquire and install. Our

Department currently being led toward the incorporation and utilization of technology in the pursuit of suppressing crime and public disorder. Our current Command Staff leaders have expressed a desire to have more resources committed toward the acquisition and continued utilization of technology at the divisional level. Your focus is in complete alignment with the current perspectives of the LAPD Commanding Officers.

Before you meet with our new Chief, I believe that it would be beneficial for you to meet with Captain Palka and Captain Pinto to discuss our commitment to utilize and monitor the technology you acquire and give us access to.

I still need to provide you with the LAPD resource numbers that are currently allocated to the HED Area. I will try to get that to you before the weekend is over. Sorry for the delay on that. I hope my responses are beneficial and I hope to organize a meeting with you soon where we can discuss the methods in which the Police Department can ensure that the technology you acquire is regularly and effectively utilized. Please let me know when you are available to meet and please let me know if you have any questions about any of the material that I have included or failed to include in this email.

Thanks Again,

Officer Thompson
Serial No. 39467
Hollywood Entertainment Detail
Mobile Phone No. 805-624-2015

From: Kerry [REDACTED]
Date: Monday, July 2, 2018 at 5:24 PM
To: Benjamin Thompson <39467@lapd.online>
Cc: Cory Palka <25060@lapd.online>, Jonathan Pinto <32592@lapd.online>, [REDACTED]
[REDACTED] Michael Ling <30180@lapd.online>
Subject: Next steps

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1. I've already reached out to Jim Sage at Metro Video to advise him that we will be presenting him with a list of perhaps up to 10 additional camera locations, to secure a ballpark estimate (initially) about fleshing out the camera system.
2. I alerted him to the fact that Las Palmas camera is down (and I know that you and he have already discussed gaining access to relocate the Whitley camera
3. LAPD – we will need your wish list of approx.. 10- locations for cameras in the BID (or just on the periphery) in rank order. (When Lt. Ling was here a few weeks ago, he gave us these ideas:
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 - c. Sunset and Bronson
 - d. Sunset and Gower
 - e. Sunset and Vine
 - f. Sunset and Seward
 - g. Vine and Santa Monica

4. LAPD – we also need more info about how the camera system will be used by LAPD – as several board members have asked that we secure an MOU between HPOA and LAPD as to commitment to usage. This is because over the years – since the first cameras were installed in 2004 – the commitment to use the cameras has wavered depending upon the commanding officer of Hollywood station. We know there is commitment now, but something could change – so let's discuss what is possible/feasible.
5. Is there any other technology we should be looking at to enhance public safety in the District?

I would like to see if we could get back together before we meet with Chief Moore on July 18, so we have a concept in hand of what we see happening in 2019.

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[TO BE AMENDED BY LAPD]

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KERRY 
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE



Leroy Beavers

From: Kerry [REDACTED]
Sent: Wednesday, July 11, 2018 3:08 PM
To: Benjamin Thompson
Cc: Cory Palka; Jonathan Pinto; Rich [REDACTED] Michael Ling
Subject: RE: Next steps Meeting re/ security RFP 7-16 at 2 p.m.

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Executive Director

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[REDACTED]

From: Benjamin Thompson <39467@lapd.online>
Sent: Friday, July 6, 2018 2:32 PM
To: Kerry [REDACTED]
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; [REDACTED]; Michael Ling <30180@lapd.online>
Subject: Re: Next steps

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 Serial No. 39467
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From: Kerry [REDACTED]
Date: Monday, July 2, 2018 at 5:24 PM
To: Benjamin Thompson <39467@lapd.online>
Cc: Cory Palka <25060@lapd.online>, Jo [REDACTED] <32592@lapd.online>, [REDACTED]
[REDACTED] Michael Ling <30180@lapd.online>
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KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

Leroy Beavers

From: [REDACTED] Arthur [REDACTED]
Sent: Wednesday, July 11, 2018 8:38 AM
To: 'Kerry [REDACTED]'; [REDACTED] Fred [REDACTED]; Carol [REDACTED]; 'Mike [REDACTED]
[REDACTED] Michael Ling
Cc: Rich [REDACTED]
Subject: RE: Meeting re/ security contract bidding process

I am avail, once you have confirmed day and time (if it changes based on responses) please send an invite.

ARTHUR [REDACTED]
[REDACTED]

From: Kerry [REDACTED]
Sent: Tuesday, July 10, 2018 6:06 PM
To: [REDACTED]
Cc: [REDACTED]
Subject: Meeting re/ security contract bidding process

Greetings ad-hoc committee

I know this may be relatively short notice to ask if you can come together for a meeting re/ the security RFP – but I'd like to get some direction before next week's board meeting. If you are unable to attend this meeting on Monday – no worries, you can give me your input via a conversation.

For those who can join, we will meet

Monday, July 16, 2018
2 p.m.
BID office – 6562 Hollywood Blvd

Two documents are attached for you to review. One is a ROUGH initial draft of the RFP – which we will talk through on Monday. The second is a list of companies that we have gathered to date from board members and our law enforcement community.

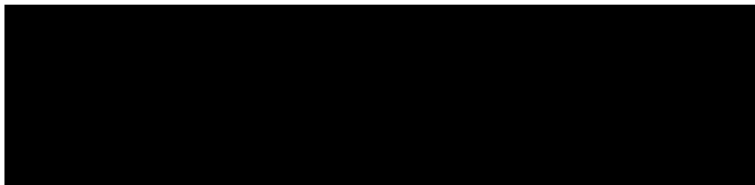
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PS: Please put your thinking caps on re office space. For both the maintenance crews and service team, we are exploring options for alternative or "satellite" headquarters space in the new BID. If we have to rent space and pay for parking, we may need to build that into our budget, so the time to figure this out is now. More to discuss on Monday.

KERRY

Executive Director

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Leroy Beavers

From: Kerry [REDACTED]
Sent: Tuesday, July 10, 2018 6:06 PM
To: [REDACTED]
Cc: Rich [REDACTED]
Subject: Meeting re/ security contract bidding process
Attachments: Security - to contact for RFP.xlsx; Request for Proposal - v.1 June 11.docx

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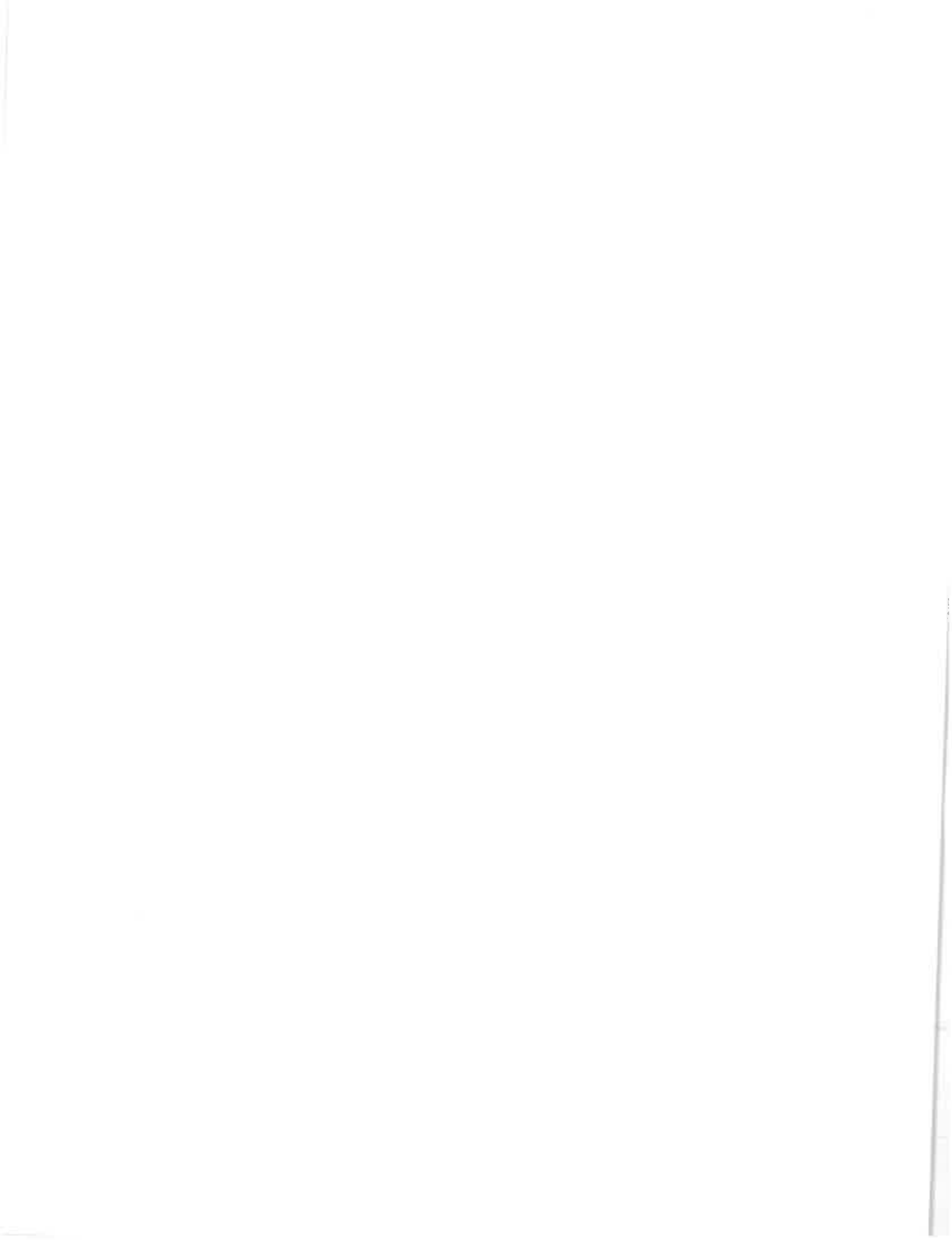
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KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[illegible]



Request for Proposal

July xx, 2018

Section One: Summary

The Hollywood Property Owners Alliance (HPOA) is seeking to contract with an experienced security services company to provide private security services within the common/public areas of the Hollywood Entertainment District business improvement district (BID). The Districts' current security vendor, Andrews International, has provided services under contract to the HPOA and CHC since January, 2007. The current contract with Andrews International expired on April 30, 2018 and has been extended on a month-to-month basis through the end of 2018.

Section Two: Pre-Bid Meeting and Deadline for Proposals

Fifteen copies of your proposal should be submitted by 5 p.m. August xx, 2018

a [REDACTED]

Faxed proposals are not acceptable. Late bids are not acceptable and will not be considered in this process. Note: if you bind your proposals, please provide at least one camera-ready version in case the HPOA office needs to make additional copies.

A mandatory pre-bid meeting has been scheduled for [date to come] at the HPOA office above. It is emphasized that attending this meeting is **mandatory** in order to participate in the RFP process. Contractors are to contact April [REDACTED] attendance and provide names of the attendees.

Any questions regarding this RFP should be emailed to Rich [REDACTED] at [REDACTED]. Answers will be forwarded to all Contractors who attend the mandatory pre-bid meeting.

Section Three: Description

The Hollywood Property Owners Alliance (HPOA), in anticipation of the renewal of the Hollywood Entertainment District (HED), is preparing for the launch of a new service array into expanded boundaries for January 2019. Heretofore, the HPOA has managed two BID districts; the HED (2009 – 2018) and the Sunset & Vine (2011 – 2018). The management of the Sunset & Vine BID (SVBID) was by way of a management contract between the HPOA and the Central Hollywood Coalition (CHC) which held the city contract for SVBID.

By way of background the HED was originally formed in late 1996, and, until this most recent renewal/expansion, it encompassed 20 linear blocks along historic Hollywood Boulevard (from La Brea to the 101 Freeway). The SVBID was originally formed in 2006 and extended 15 blocks along Sunset Blvd from Cassil Street on the West to the 101 Freeway. Additionally, it picked up Vine Street south to Santa Monica Blvd. As both BIDS headed toward expiration (12/31/18) a joint ad-hoc committee consisting of leaders from both BIDs ultimately opted to recommend a merger of the two BIDs for the next 10 years. The map of the new boundaries, for the expanded Hollywood Entertainment District, is included as Attachment XX.

The new, expanded BID will consist of >600 property owners and will have a budget of \$7,425,656. Of this, a category dedicated to "Clean, Safe, Beautification" will comprise 74 percent of the total budget, a portion of which will be dedicated to the services described in this RFP.

Section Four: Current Situation

The Hollywood Property Owners Alliance (HPOA), a 501(c) 6 organization, is responsible for the administration of the Hollywood Entertainment District.

The HPOA seeks a proposal from qualified vendors to provide an array of security services to support the public safety priorities of the parcel owners, deter crime and provide pedestrian assistance within the BID. To that end, the HPOA is issuing this Request for Proposal (RFP) with the intent that upon review of all submissions, a Contractor will be selected to enter into negotiations, resulting in a [number of years to come] contract with the HPOA through December, 201x for the provision of services throughout the District.

The HPOA and CHC seek to provide additional services in the Districts which support existing law enforcement and private security patrols in the areas, as well as work with homeless outreach providers in the community to continue the ongoing effort of placing chronically homeless individuals into transitional and permanent housing.

Currently the Los Angeles Police Department generally provides the following level of service to the area:

[TO BE AMENDED BY LAPD]

1. Footbeat/Bike Officers: 17 officers from La Brea to Vine from 12:00 p.m. – 10 p.m. and 19 officers from 7:00 p.m. to 5:00 a.m.
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Section Five: Objectives of the Hollywood Entertainment District Program

~~Over the past five years, the District's security model has operated in a proactive manner and the security officers make between 1,100 and 1,200 private persons' arrests per year. Since the inception of the BID security program in the late 90's, the program has evolved to reflect societal changes and to respond to changes in the penal code, voter-approved decriminalization of certain behaviors, and local laws resulting from legal settlements addressing homelessness in the city. As a result, strategies and tactics have had to evolve.~~ Safety and security is the number one concern of property owners in the Districts.

Further, the Hollywood Entertainment District contains several businesses and attractions that are world famous, for example, the Walk of Fame, the intersection of Hollywood and Vine and the Chinese, Dolby, and Cinerama Dome/ArcLight Theaters. These sites represent potential terrorist targets. The security vendor should have an understanding of the related risks.

Through the retention of a private security service, the HPOA seeks to accomplish the following:

1. Visible presence: Create a visible professional presence of security personnel within the boundaries of the District in order to support the priorities of the parcel owners and improve the perception of public safety in the area.
2. Respond to calls: For non-emergency calls from BID stakeholders, be available to assist with quality of life issues that arise in the Districts.
3. ~~Decreased crime: Achieve a measurable decrease in all crimes committed within the area. Initiate private persons' arrest procedures when necessary.~~
3. Crime reduction: Partner with LAPD on crime reduction strategies that emphasize actions that businesses, residents and visitors can take to reduce the likelihood of crime, including reliance upon technology, public education and communications; hardening the target.
4. ~~Transients, runaway youth, and panhandlers:~~ Homeless outreach and engagement:
 - a. ~~Deter panhandling and aggressive begging~~
Dedicate at least one employee, perhaps two, to serve as the primary homeless engagement professional to directly engage with all individuals living on the streets within the District.

~~b. Provide resource information to people in need as to shelter, food, homeless outreach and drug rehabilitation services in the community.~~

b. Working in conjunction with the Districts' staff, initiate and participate in community meetings with social service providers to promote communications and aid in placing chronically homeless individuals in proper supportive services and housing.

5. Public Relations: Provide assistance and information to visitors to Hollywood and Sunset Boulevards and be willing to and capable of performing non "law-enforcement" responsibilities (e.g., pointing out tourist attractions, providing directions, answering questions about Hollywood landmarks, etc.)

Section Six: Services to be Provided

1. Security Personnel

Though the traditional model utilized in the HED has largely relied upon armed security officers, in the last two years, the District has piloted the deployment of unarmed foot or bike patrol officers to increase visibility of the BID Patrol. Against this background, the District will consider proposals that present a hybrid of armed officers and unarmed "ambassador" security guards working at the same time. The Contractor shall provide the District with a configuration of either an exclusively armed, unarmed, or a hybrid situation that optimizes the presence of the Districts' security without compromising officer safety and the overall effectiveness of the program.

Minimum requirements for security personnel assigned to the District include the following:

- Clinical drug test
- Seven-year prior employment check
- Criminal records check
- Drivers license check
- Credit check
- Personal reference check
- Ability to read, write and converse clearly in English
- Required state certification and/or licensing

a. Armed officers. In addition to the minimum requirements above, officers

- should be armed and highly trained to address all situations ranging from basic tourist contacts to potentially dangerous situations (see Paragraph 7 re: Training Requirements)
- shall be capable of initiating private persons' arrests for infractions, misdemeanors, and felony crimes
- must have been honorably retired from a full-time position in a municipal, county, state or federal law enforcement agency governed under the purview of California Peace Officers Standards & Training (POST) or a federal government equivalent; with concealed weapon permit privileges granted at time of retirement. (This would apply to retired officers, off-duty/reserve police officers). Police officers who have resigned from a department should have done so without prejudice. In unique situations where an exception may be warranted, the contractor will discuss with the vendor on a case-by-case basis.
- must comply with state firearms license requirements and, in addition, pass a firearms re-certification test at least three times a year.

b. Unarmed guards/ambassadors:

- Must be at least 20-years of age and have a high-school diploma or equivalent
- Must possess a state guard card
- Have undergone a basic background check

c. Supervisorial personnel:

- any person proposed for assignment in a supervisorial capacity must meet all the qualifications stipulated above and have at least one-year prior experience as a supervisor with satisfactory performance, within either a law enforcement or reputable security company capacity.

2. Patrolling the District

a. Provide daily patrol, in vehicles, bikes, T-3's or on foot, of all the common areas within the District. Common areas are defined as: sidewalks, alleys, public gathering places (e.g., courtyard of theatres, lobbies that are open to the public) subway station (above ground). The hours shall be flexible and shall be directed by the Security Committee and the HPOA and CHC Board of Directors. The hours may range from 6:00 a.m. to 3:00 a.m.

b. Provide non-emergency assistance, on call, to property owners and/or their stakeholders (merchants) when contacted through the central security number.

c. Conduct professional general business and goodwill contacts each week. Document all contacts in logs.

d. Note: though the Safety Committee will work with the vendor to optimize the deployment of personnel, and identify the appropriate hours for patrol, we welcome your input and/or opinion on the days/hours that would make the most sense for this particular District.

3. Supervision/Administration

a. Provide a supervisor and dispatcher on duty at all times when officers are in field. The supervisor may also serve as a footbeat officer. (Note: the HED is interested in novel approaches toward supervision that may optimize the visible presence of security personnel within the District, while not compromising risk management, safety and administrative objectives. Please describe your preferred approach toward supervision.)

b. Ensure that a live-body answers phone in security office. Log all radio communications and provide examples of logs in proposal. It is anticipated that the vendor will have access to software that will allow for data collection from calls for service, including: tracking the categories of calls, location of calls, time of calls, and disposition/resolution of issues.

c. Provide daily patrol log which documents all significant contacts or incidents (e.g., field investigations, contacts/warnings, private persons' arrests). The log should be computerized, and searchable to retrieve information about past incidents or trends. This log will be the property of the vendor, but it is anticipated that general trends about crime or issues in the District can be gleaned from the logs and reported to the BID's Safety Committee.

d. Work with LAPD Hollywood Division to prepare appropriate documentation to accompany private persons' arrests.

e. Provide regular statistical summaries of all arrests and contacts utilizing software or applications intended for this purpose, and easily accessed by security officers in the field. ~~utilizing the BIDs' existing SFW Accendo software.~~ Provide trend analysis to Security Committee on a monthly basis. A map documenting the locations of ~~arrests~~ calls and incidents with accompanying analysis of problem areas would be desirable. On an annual basis, provide statistical reports documenting arrests, contacts, social service referrals and trends. Provide examples of these reports.

f. Compile annual trespass arrest authorization forms from all property owners/business people interested in obtaining the service; maintain all originals on file in the BID Security office and at the Hollywood Division of LAPD. Keep these forms updated on an annual basis.

g. Supervisor and/or company principal must be available to attend monthly meetings of HPOA Safety Committee, homeless coalition meetings, and occasional Los Angeles Police Department Crime Control and Community Police Advisory Board meetings. (Estimated at 8-10 meetings a month).

4. Equipment/Office

The Hollywood Entertainment District will provide office space/headquarters for the Security team. The Security Contractor will need to provide the following when necessary:

- holsters/firearms
- handcuffs
- pepper spray
- flashlights
- concealed soft body armor
- police scanner
- pagers for officers
- plastic property bags
- generic business cards
- field interview F I cards
- office supplies (e.g., paper, pens, logs)
- ~~Polaroid, digital and video camera, film~~ digital cameras
- telephones (desk and cellular) and billing expenses
- computers (for office/daily reports)

- fax machine for office
- licensing fees for business and officers
- five vehicles
- maintenance of office (e.g., cleaning, trash removal, etc.)

Please note the HPOA purchased the following new equipment for the BID security office in 2011 and 2012:

- tasers
- concealed radios with microphones
- base station
- repeater, to strengthen radio signal
- batteries for radios
- chargers for radios

If the vendor is advising the utilization of body cameras by their personnel, please advise as to the policies that will govern use of this technology.

Should any of the above mentioned equipment, and/or any of their associated accessories, be either broken or expired during the selected Security Contractor's timeframe, the Security Contractor will need to promptly replace or repair the equipment at their own cost.

The HPOA/CHC will provide the following:

- office with desk, bench, wall brackets (for handcuffs) and lockers

5. Uniforms

Contractor shall provide uniforms for all security personnel. The uniform currently consists of navy blue polo shirts, navy blue slacks, baseball caps (optional) and cold/wet weather gear. The polo shirts shall include the Hollywood Entertainment District BID logo either on the front or back of the shirt, in full color. The front of the shirts shall include an embroidered name or plate with the name for each officer, and a small badge/patch depicting the name of the Contractor. Note: The Contractor is encouraged to suggest an alternative uniform, if desired.

Professionalism, including personal cleanliness and neatness are basic requirements for all security personnel. The following guidelines must be adhered to:

- The uniform will be kept clean and in good repair. Faded shirts must be replaced promptly.

- There shall be no visible piercings or tattoos and hair must be properly cut.

6. Seasonal Variations

The HPOA Board of Directors, upon recommendation from the Security Committee, may opt to increase hours during peak seasons of the year, if the budget permits. When preparing your worksheet for this proposal, you will not incorporate peak season costs at this time. However be aware that peak season deployment may be requested during the summer season (usually defined as third week in June through Labor Day weekend) and the holiday season (Thanksgiving weekend through first weekend in January).

7. Training

The Contractor will be responsible for all training and re-certification for its personnel. The scope of the training program is subject to negotiation in the contract. Please describe in detail the scope of your recommended training program (i.e., topics and curriculum), the frequency of training sessions, and the number of hours a year dedicated to officer training. Training may be delivered via: formal academic or classroom settings; professional courses taught by reputable vendors, educators and subject-matter experts; computer-based training and self-study. It is recommended that all training be accompanied by an assessment and/or test to measure the security officers' understanding, knowledge and/or proficiency in the subject. The training and the assessment must be documented and that documentation maintained for at least two years after the conclusion of the contract. The documentation must also be made available for audit or other review.

Distinguish between training required for un-armed ambassadors, armed officers and supervisory personnel. Please itemize these costs separately in your proposal.

Specific annual training subjects should include at a minimum:

- Security officer safety and awareness;
- Security officers and their interaction with public safety providers;
- Information sharing;
- Use of force rules, laws, policies, application and techniques;
- Employee conduct and ethics;
- Employees' and Hollywood Entertainment District and Sunset and Vine BID's image;
- Observations activities;
- Report writing;

- Powers and Laws of Arrests;
- Search and Seizure;
- Chemical Agents;
- First AID/CPR;
- Conflict Negotiations;
- Handling Difficult People;
- Preserving incident scenes;
- Driver Safety;
- Court room demeanor and testimony;
- Treatment of the homeless;
- Narcotics handling;
- Evidence handling;
- Civil liabilities;
- Conflict resolution skills;
- Customer service and community relations;
- Homeland security and potential terrorist activities;
- Unusual occurrences, fires, jet liner crashes, reservoir failures and riot;
- Ingress and egress into the Entertainment District and Sunset and Vine BID during unusual occurrences;
- Camera systems;
- Liaisons and relationships with Los Angeles Police Department, Fire Departments, LA County Sheriffs, People Assisting the Homeless and other social service providers serving Hollywood;
- Firearms safety, shooting skills and qualifications (for armed officers only);
- Workplace violence response;
- Sexual harassment; and
- Hollywood Entertainment District and Sunset and Vine BID information: attractions, public conveniences (e.g., restrooms, ATMs, etc), activities and the like

Section Seven: Specifications for Proposal

Contractor is requested to submit 15 copies of its proposal in accordance with the following format requirements:

1. Introduction: An executive summary which describes the scope of work to be performed and the cost.
2. Schedule of Costs: Please complete worksheet included as Appendix B in this RFP. Attach supplemental material to document training costs, equipment and administrative

costs. (Note: an excel spreadsheet to assist in preparing this schedule of costs is included in this packet.)

3. Company: Please detail the following:

- A. Company name, address, phone, fax numbers, email and website.
 - 1. Describe length of time your company has been in operation.
 - 2. Size (annual revenues) and other major clients, past and present
 - 3. Please list any other names under which your company has operated, or been affiliated.
 - 4. Please provide detail documenting the status of the company's California State Private Patrol Operator's License (including number and original date of licensing and expiration date.)
- B. Ownership structure
- C. Management structure
 - 1. Include resumes of key management personnel.
 - 2. Specify the role and responsibilities of those individuals who will be directly managing this account. Indicate the amount of time that will be spent by company principal(s) in management and community/BID relations.
 - 3. Please describe your plan for supervision, including role and responsibilities of supervisorial personnel, their visibility in the community, and their interaction with company principals and the contractor. Provide an example of the daily supervisor's log that would be used by your company.
- D. Prior Experience
 - 1. Describe experience your company has had in providing security in public or quasi-public locations – e.g., business improvement districts, under contract to government, patrolling public places.
 - a. Job locations (include company name)
 - b. Contract amount and length of contract
 - c. Scope of work
 - d. Two references
 - 2. Describe the experience your company and your officers have had in initiating private persons' arrests. Please include information about number of arrests, ~~successful prosecutions~~, your company's policy and how your officers are trained in this area.

3. Describe and provide examples of your company's working relationship with the Los Angeles Police Department. If you have not specifically worked with the LAPD, please describe the nature of your working relationship with another law enforcement agency.

4. Human Resources

The contractor understands that the HPOA and CHC will have the right to request that any of contractor's personnel receive remedial training and or/be removed from the BID upon request.

Further, all personnel assigned to the Hollywood Entertainment District and Sunset and Vine BID shall be cleared and licensed by the Los Angeles Police Commission and any other appropriate governmental agencies. Contractor will bear all costs associated with seeking appropriate permits for its personnel.

- A. Are your personnel independent contractors or employees? Are all eligible to work in U.S.?
- B. Rate of turnover for your personnel.
- C. Explain your recruitment strategy. What are your pre-hire screening and testing procedures?
- D. Do you provide random drug testing before and after hiring?
- E. What are your hiring and termination policies? What are your minimum qualifications for hiring?
- F. What role do you see the HPOA and CHC playing in the hiring and termination of your personnel?
- G. Explain the benefits package you provide your personnel. Indicate whether this is included in the hourly rate.
- H. How will you handle temporary vacancies due to illness, vacation, court time or termination?
- I. How will you monitor and evaluate the performance of your personnel?
- J. Describe the process you use to evaluate and investigate citizen complaints filed against your personnel.

5. Insurance

The successful contractor will be required to carry the following insurance from an A-rated company, admitted in California and acceptable to the board of directors for the HPOA and CHC. Further, the contractor shall name the HPOA, CHC, their officers, directors and employees as additional insured.

A. Worker's Compensation: To the extent required by law, Statutory Workers' Compensation and Employer's Liability insurance with a limit of not less than One Million Dollars (\$1,000,000). Provider will cause its Workers' Compensation carrier to waive insurer's right of subrogation with respect to the HPOA, CHC, their officers, directors, agents and employees.

B. Commercial Liability insurance (and/or Excess Umbrella Liability): Written on an occurrence basis with a combined simple limit for Bodily Injury, Personal Injury, and Property Damage of not less than Three Million Dollars (\$3,000,000) per occurrence and Four Million Dollars (\$4,000,000) aggregate. The policy must be written on the CGOO1 11/85 or newer occurrence form or broader, with no additional exclusions. The policy will include coverage for Blanket Contractual Liability, Personal Injury, and Broad Form Property Damage or its equivalent. Personal Injury endorsement shall also include coverage for false arrest, false imprisonment, malicious prosecution, wrongful entry/eviction of a person from a premises, invasion of privacy, defamation of character, libel or slander caused by any acts of the Contractor or the Contractor's employees, embarrassment, humiliation, harassment, and mental anguish.

C. Business Automobile Liability Coverage and/or Excess Umbrella Liability for all owned, hired or non-owned vehicles utilized by Contractor with a combined single limit of not less than One Million Dollars (\$1,000,000) for each occurrence for Bodily Injury and Property Damage.

D. Employee Dishonesty Coverage

6. Additional Issues

Please respond to the following questions:

a. How does this contract to provide security services in the public right-of-way differ from your other security contracts? What changes or additions to your normal procedures and policies will be necessary in order to successfully perform under this contract?

b. In order to address the perception of safety in Hollywood, your officers will be called upon to deal with issues of homelessness, illegal vending, panhandling, urinating in public and other unacceptable public behavior that impacts quality of life and the visitor or pedestrian experience. What is your understanding of the current law in these areas and what would be your approach to these issues?

c. Have you or your company experienced any adverse judgments or settlements

in relation to the provision of security services in a public or quasi-public setting?
Please describe the outcome.

d. **IMPORTANT:** Based upon your knowledge of Hollywood, the BID area, changes in city and state laws, and legal settlements impacting the city of Los Angeles, and the security business, are there recommendations you would like to make as to how we might promote the public safety objectives of our BIDs? Please describe ideas and alternatives (e.g., video surveillance, use of technology, hand-held devices, bicycle patrols, unarmed ambassadors, equestrian units, etc.) you might want to bring to our attention, for our consideration either now, or at some point in the future.

Section Eight: Evaluation Process

Each proposal shall be evaluated based upon all information gathered in Section Seven. **The overall cost of providing security services is one element in the evaluation process. However, cost will not be the only factor used to evaluate proposals and select a contractor.**

In the interest of fairness, please also complete the attached **Appendix B**, in either electronic or written format, to better allow the committee to understand your proposed deployment plan and associated costs. Note that you have been provided the combined security budget for the two BIDs. Historically, the security resources have been divided on a pro-rata share, tied to the actual security budget for each BID. Those adjustments will be made during contract negotiations with the successful bidder. For the purposes of comparing proposals, please allocate your expenses using the combined budget of \$3,261,700 (or \$3,136,700 if security supervisor is employee of HPOA).

The Security Committee, and ultimately the Board of Directors for the HPOA and CHC, will hire a contractor who understands the mission of the two boards, the objectives of the program as described in Section Five, and has designed a program that addresses the unique characteristics and challenges associated with providing security services in the public right-of-way. The Security Committee is interested in exploring innovative approaches toward security in the Hollywood Entertainment District that will address each of these areas unique characteristics.

Evaluation Process

A selection committee, hereinafter referred to as the “ad-hoc committee” will be established to review and evaluate each proposal submitted in response to this Request for Proposal (RFP). The ad-hoc committee will be comprised of select members from

the Associations' Safety Committee, and selected representatives from the HPOA Board, and property owners at-large. Non-voting advisory members of the ad-hoc committee will include the Commanding officer of the Hollywood Community Police Station, and representatives of the Associations' staff.

Each member of the ad-hoc committee will receive a copy of your proposal. The ad-hoc committee members will independently evaluate the proposals according to:

- Company experience and expertise in patrolling in the public right-of-way utilizing armed officers;
- Quality and professionalism of officers hired to patrol the District;
- Ability to be responsive to unique needs and issues of a Business Improvement District and to provide support to District staff in reaching out to stakeholders, social service agencies, law enforcement, and other members of the community;
- Conscientious approach to risk management through training of officers, safety policies, competent management and supervision, and problem-solving; and
- Price proposal.

The Committee will invite at least three and no more than four companies to meet in a face-to-face interview. The Committee, as a result of the interviews, and subsequent reference checks, will then recommend a company for consideration by the full board of Directors for the HPOA and CHC. The timeframes for this process are as follows:

7/25 – RFPs mailed
8/6 – pre-bid meeting
8/30 – proposals due to HPOA office; committee review
9/6 – selection of finalists to invite for interview
9/12 – interview of finalists
9/20 – recommendation to HPOA Board
10/18 – sign contract
1/1/19 – service commences

DR. H. H. H.

Leroy Beavers

From: Kerry [REDACTED] g>
Sent: Tuesday, July 10, 2018 3:06 PM
To: [REDACTED];

Cc:
Subject: [REDACTED]

Greetings Committee

This month's meeting will be cancelled. We will NOT be meeting on Wednesday July 11.

Ad ad-hoc committee is in formation to work on the RFP process for the 2019 security contract. Property owners interested in participating in this process are encourage to reach out to me, and I will share names with the co-chairs of the Security Committee, John Tronson and Fred Rosenthal.

Many thanks
Kerry

KERRY [REDACTED]
Executive Director

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE

[REDACTED]

Leroy Beavers

From: Benjamin Thompson
Sent: Monday, July 09, 2018 12:00 PM
To:

Subject: Reminder: Street Vending/Bulky Item Zone Enforcement Field Meeting. Monday, July 9th, 2018: 1:00 PM - 2:30 PM



Event: Hollywood Street Vending/Bulky Item Zone Enforcement Field Meeting

 **7/9/2018**

 1:00 PM - 2:30 PM

 6562 Hollywood Blvd, Los Angeles, CA 90028

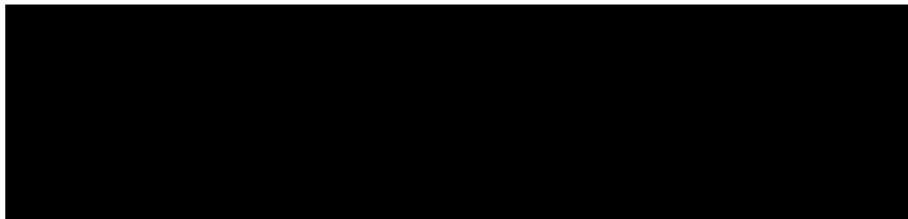
Leroy Beavers

From: Rich [REDACTED]
Sent: Friday, July 06, 2018 3:24 PM
To: Benjamin Thompson
Cc: Cory Palka; Jonathan Pinto; Michael Ling; Kerry [REDACTED]
Subject: RE: Next steps

Thank you so much for this information, Officer! Looking very forward to getting this started! Have a great weekend!
Rich

RICH [REDACTED]
Director, Operations

RENEW THE BID IN 2018! https://youtu.be/-Amhlt_EKsE



From: Benjamin Thompson [mailto:39467@lapd.online]
Sent: Friday, July 6, 2018 2:32 PM
To: Kerry Morrison <Kerry@hollywoodbid.org>
Cc: Cory Palka <25060@lapd.online>; Jonathan Pinto <32592@lapd.online>; Rich [REDACTED]
Michael Ling <30180@lapd.online>
Subject: Re: Next steps

To address the questions, you posed earlier in the week and to provide you with complete Hollywood Division "Wish Lists," please consider the following responses:

CAMERA "Wish List" (From highest priority to lowest)

1. Hollywood and Orange
2. Hollywood and Sycamore
3. Hollywood and La Brea
4. Hollywood and Bronson
5. Sunset and Bronson
6. Sunset and Vine
7. Sunset and Gower
8. Sunset and Cherokee
9. Santa Monica and Vine
10. Santa Monica and La Brea

ALTERNATIVE TECHNOLOGY

License Plate Reading Devices:

- LPR Systems were suggested by the majority of Detectives and Officers assigned to Hollywood Division

Recommended Installations would be at Entertainment District access points such as:

1. Santa Monica and Western Avenue
2. Santa Monica and Vine
3. Santa Monica and La Brea
4. Franklin and Cahuenga
5. Odin and Highland
6. Yucca and Vine
7. Gower and Sunset
8. Sunset and Vine
9. Hollywood and Vine
10. Hollywood and Highland

The other alternative technology that I believe would be beneficial to the Entertainment District would be the type of software, which is currently utilized effectively by the Paramount Security Team, which detects changes in monitored environments.

Captain Palka and Captian Pinto are committed to the incorporation of technology in our crime fighting strategies and in our efforts to improve safety and welfare in the Entertainment District. Captain Palka has several different concepts related to the incorporation, installation and daily use of new technology. We can currently commit to have the Hollywood Entertainment District cameras monitored if those camera monitors and corresponding controls are installed in the Watch Commander Office. The Captains are additionally interested in exploring the possibility of designating Officers assigned to the Crime Analysis Detail to monitor the surveillance cameras you acquire and install. Our Department currently being led toward the incorporation and utilization of technology in the pursuit of suppressing crime and public disorder. Our current Command Staff leaders have expressed a desire to have more resources committed toward the acquisition and continued utilization of technology at the divisional level. Your focus is in complete alignment with the current perspectives of the LAPD Commanding Officers.

Before you meet with our new Chief, I believe that it would be beneficial for you to meet with Captain Palka and Captain Pinto to discuss our commitment to utilize and monitor the technology you acquire and give us access to.

I still need to provide you with the LAPD resource numbers that are currently allocated to the HED Area. I will try to get that to you before the weekend is over. Sorry for the delay on that. I hope my responses are beneficial and I hope to organize a meeting with you soon where we can discuss the methods in which the Police Department can ensure that the technology you acquire is regularly and effectively utilized. Please let me know when you are available to meet and please let me know if you have any questions about any of the material that I have included or failed to include in this email.

Thanks Again,

Officer Thompson
Serial No. 39467
Hollywood Entertainment Detail
Mobile Phone No. 805-624-2015

From: Kerry [REDACTED]
Date: Monday, July 2, 2018 at 5:24 PM
To: Benjamin Thompson <39467@lapd.online>
Cc: Cory Palka <25060@lapd.online>, Jonathan Pinto <32592@lapd.online>, Rich [REDACTED]

Subject: Next steps

Ben, thank you again for bringing us together today at the station. Here are next steps as I see it:

1. I've already reached out to Jim Sage at Metro Video to advise him that we will be presenting him with a list of perhaps up to 10 additional camera locations, to secure a ballpark estimate (initially) about fleshing out the camera system.
2. I alerted him to the fact that Las Palmas camera is down (and I know that you and he have already discussed gaining access to relocate the Whitley camera
3. LAPD – we will need your wish list of approx.. 10- locations for cameras in the BID (or just on the periphery) in rank order. (When Lt. Ling was here a few weeks ago, he gave us these ideas:
 - a. Hollywood and Orange
 - b. Move the Hollywood and Gower camera further east – e.g., near Toyota
 - c. Sunset and Bronson
 - d. Sunset and Gower
 - e. Sunset and Vine
 - f. Sunset and Seward
 - g. Vine and Santa Monica
4. LAPD – we also need more info about how the camera system will be used by LAPD – as several board members have asked that we secure an MOU between HPOA and LAPD as to commitment to usage. This is because over the years – since the first cameras were installed in 2004 – the commitment to use the cameras has wavered depending upon the commanding officer of Hollywood station. We know there is commitment now, but something could change – so let's discuss what is possible/feasible.
5. Is there any other technology we should be looking at to enhance public safety in the District?

I would like to see if we could get back together before we meet with Chief Moore on July 18, so we have a concept in hand of what we see happening in 2019.

Also, I need help with this section of the RFP for the security contract – this is old info (from 2012). Could someone help me update this to reflect current reality? We could do this over the phone.

Currently the Los Angeles Police Department generally provides the following level of service to the area:

[TO BE AMENDED BY LAPD]

1. Footbeat/Bike Officers: 17 officers from La Brea to Vine from 12:00 p.m. – 10 p.m. and 19 officers from 7:00 p.m. to 5:00 a.m.
2. Patrol cars: 6A37 and 6A45 overlap the BID area and respond to radio calls; work crime suppression and conduct traffic enforcement. These are 24 hour cars.
3. Outreach: A minimum of two homeless outreach efforts are conducted each month with nine officers and a sergeant. Much of this effort is in the Hollywood Entertainment District area, Sunset and Santa Monica Blvd. area.
4. Mounted unit: Occasional presence (usually 6-8 horses with officers) and usually on Hollywood Blvd, or where needed.
5. Special Enforcement units: Consists of Gang Detail (1 sergeant and 10 officers); the Career Criminal Apprehension Unit/Parole Impact Team (1 sergeant and 6 officers); Targeting Aggressive Beggars Unit (4 officers) and the Narcotics Field Enforcement Section.
6. Video Surveillance Cameras: There are ten digital wireless video surveillance cameras installed within the two Districts, purchased by the BIDs and donated to the LAPD Hollywood station for their exclusive use. The original five cameras were installed in 2005 at the following intersections along Hollywood Boulevard: Vine, Cahuenga, Whitley, Highland and Sycamore. In the late summer of 2006, four additional cameras came on-line: Hollywood/Gower; Schrader/Selma; Yucca/Selma and LaBrea/Hollywood. Lastly, in 2009 a single camera was installed in the Sunset and Vine BID at the intersection of Sunset Boulevard and Cahuenga Boulevard. Hollywood Division monitors these cameras from the detectives' area of the station, and also conducts special task force operations as determined by the Captain.

KERRY [REDACTED]
Executive Director

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[REDACTED]

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